



Dated: 20<sup>th</sup> February 2026

## NOTICE OF A COUNCIL MEETING

**To All Members of the Parish Council,**

You are respectfully summoned to attend the 88th meeting of Stainland & District Parish Council to be held on **Thursday 26<sup>th</sup> March 2026 at 6.30pm at St Andrew's Church Stainland**, for the purpose of transacting the business in the attached agenda.

**Signed: Parish Clerk and RFO**

Council Membership	
Cllr Lisa Fieldhouse [Chair for the Council]	Cllr Don Stewart
Cllr Mark Mullany [Vice-Chair]	X1 Vacancy
Cllr Joan Bottomley	X1 Vacancy
Cllr Laura Peckover	X1 Vacancy
Cllr Ruth Redfern	

*\*Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest s2*

-----

In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting, when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

**STAINLAND & DISTRICT PARISH COUNCIL**  
**88<sup>th</sup> Full Council Meeting: Thursday 26<sup>th</sup> March 2026 at 6.30pm**

**A G E N D A**

<b>2526 185FC</b>	<p><b>Chair’s Opening Remarks</b>  To receive the Chairmans opening remarks.  Notice of recording of the meeting.</p>
<b>2526 186FC</b>	<p><b>Apologies</b>  To receive and approve apologies and reasons for absence.</p>
<b>2526 187FC</b>	<p><b>Declaration of Disclosable Pecuniary and Other Interests</b>  To declare any disclosable pecuniary or other interests appertaining to items on the agenda and to consider any dispensation requests submitted in writing to the Proper Officer in accordance with the Standing Orders.</p> <p>Note: Unless granted a dispensation, a member with a disclosable pecuniary or other interests shall not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting and must not remain in the room in accordance with the requirements of the Standing Orders and Code of Conduct.</p>
<b>2526 188FC</b>	<p><b>Public Participation</b>  To convene a 15-minute public participation session to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. No resolutions can be made under public participation.</p>
<b>2526 189FC</b>	<p><b>Council Minutes and Actions</b>  To receive and approve the draft minutes of the Full Council meeting held on 26<sup>th</sup> February 2026 the as a true record of proceedings to be signed by the Chair (previously circulated)</p> <ul style="list-style-type: none"> <li>• Update on outstanding actions on tracker.</li> </ul>
<b>2526 190FC</b>	<p><b>Drury Lane Allotments</b>  Updates from DLAA members/officer</p>
<b>2526 191FC</b>	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>• Insurance Renewal for 26/27 £741.10 (25/26 £703.25) - CB</li> <li>• Update regarding gritting invoices from CMBC – LF</li> <li>• Dave the gardener wall work – LF</li> <li>• Casual vacancy notice results (deadline 19<sup>th</sup> March 2026)</li> <li>• Facebook enquiry - With the damage being caused by the increased antisocial use of motorcycles in Stainland Memorial Park, could the Parish council please consider installing motorcycle inhibitor gates or disabled access gates at all entrances to the park?</li> <li>• Email Enquiry regarding accounts - see finance item</li> <li>• Email dated 19.03.26 about honeymoon square.</li> </ul>

2526 192FC	<b>To consider any grant applications received</b>																
2526 193FC	<p><b>Planning Matters</b></p> <p>a) To note the comments made to planning applications since the last meeting.</p> <p>b) To consider any current planning applications within or affecting the Parish of Stainland District on the Calderdale District Council planning portal. Any applications received by the Clerk after publishing the agenda will be tabled at the meeting. The Clerk advises that the submission of comments may be delegated to the Parish Clerk in consultation with Cllr Mark Mullany.</p> <table border="1" data-bbox="347 703 1448 1115"> <thead> <tr> <th data-bbox="347 703 669 741"></th> <th data-bbox="669 703 889 741">Site Location</th> <th data-bbox="889 703 1304 741">Brief Description of Proposal</th> <th data-bbox="1304 703 1448 741">Comments</th> </tr> </thead> <tbody> <tr> <td data-bbox="347 741 669 1037"> <a href="#">Rear Fenestration Alterations</a>  Received: Wed 14 Jan 2026   Validated: Mon 23 Feb 2026   Status: Pending Consideration </td> <td data-bbox="669 741 889 1037"> 3 Providence Hill Beestonley Lane Stainland Elland Calderdale HX4 9PL  Ref. No: 26/00025/HSE </td> <td data-bbox="889 741 1304 1037"></td> <td data-bbox="1304 741 1448 1037"></td> </tr> <tr> <td data-bbox="347 1037 669 1075"></td> <td data-bbox="669 1037 889 1075"></td> <td data-bbox="889 1037 1304 1075"></td> <td data-bbox="1304 1037 1448 1075"></td> </tr> <tr> <td data-bbox="347 1075 669 1115"></td> <td data-bbox="669 1075 889 1115"></td> <td data-bbox="889 1075 1304 1115"></td> <td data-bbox="1304 1075 1448 1115"></td> </tr> </tbody> </table> <p>c) Consider any correspondence relating to planning matters</p>		Site Location	Brief Description of Proposal	Comments	<a href="#">Rear Fenestration Alterations</a> Received: Wed 14 Jan 2026   Validated: Mon 23 Feb 2026   Status: Pending Consideration	3 Providence Hill Beestonley Lane Stainland Elland Calderdale HX4 9PL Ref. No: 26/00025/HSE										
	Site Location	Brief Description of Proposal	Comments														
<a href="#">Rear Fenestration Alterations</a> Received: Wed 14 Jan 2026   Validated: Mon 23 Feb 2026   Status: Pending Consideration	3 Providence Hill Beestonley Lane Stainland Elland Calderdale HX4 9PL Ref. No: 26/00025/HSE																
2526 194FC	<p><b>Financial Matters</b></p> <p>a) To receive and approve the bank reconciliation reports for February 2026</p> <p>b) To receive and approve the February 2026 cashbook payments made under the Clerks delegated authority and as tabled or presented at the meeting that require signing in accordance with the Financial Regulations (enclosed).</p> <p>c) Set date for 6 monthly internal review to 31/3/26</p> <p>d) Annual Review of Financial Risk Assessment</p> <p>e) AGAR and audit planning for year end and variance analysis</p> <p>f) To discuss Email enquiry “could 2025/26 accounts be entered on the SDPC website after being signed off at the end of the financial year”</p> <p>g) Allotment invoicing and agreements</p>																
2526 195C	<p><b>Clerks Items</b></p> <ul style="list-style-type: none"> <li>• Local Councils Award Scheme - update</li> <li>• 2026/27 Meetings of full Council</li> <li>• Update on DBS checks</li> <li>• List of policies approved in 2026 – appended to meeting agenda</li> </ul>																

	<ul style="list-style-type: none"> <li>• Publishing of draft minutes</li> <li>• General overall Risk Assessment</li> <li>• Data breach reporting form</li> <li>• Co-option process and advertising council vacancies</li> <li>• CiLCA update</li> </ul>
<b>2526 196C</b>	<b>To appoint a councillor to the Staffing Committee.</b>
<b>2526 197C</b>	<p><b>Updates on Projects and Members Items for Consideration</b></p> <p>Conservation Area Appraisal MM updates</p> <p>Safer Routes to School Scheme at Bowling Green updates</p> <p>Stainland Cross. Feedback following meeting between councillors and the architect</p> <p>Relocation of Bus stops and 539 Bus update MM</p> <p>The Holywell Inn Asset of Community Value Litter on grass verge from West Vale to Holywell Green.</p> <p>Make arrangements for hand delivering copies of the Vision leaflets to specific areas.</p> <p>To note repairs to dry stone wall at the Cat Steps with the addition of a stone seat and to discuss authorising further work previously quoted for.</p> <p>Updates on tree planting orchard maintenance day, gardens and graveyard maintenance and Gorilla Gardening.</p>
<b>2526 198C</b>	<b>Receive feedback from any training or meetings or events attended by councillors</b>
<b>2526 199C</b>	<p><b>Staffing Committee (press and public excluded)</b> To receive recommendations from the staffing committee regarding staffing matters.</p>
<b>2526 200C</b>	<p><b>Items for Discussion at a Future Meeting</b> To agree any additional agenda items for consideration and inclusion at a future meeting:</p>
<b>2526 201C</b>	<p><b>Date of the Next Meeting</b> To note the date of the next meeting scheduled for Thursday 30<sup>th</sup> April 2026 at 6.30pm at St Andrew's Church.</p> <p>To note the Annual Parish Meeting 7:00pm on 16th April 2026</p>

--	--