



Dated: 12<sup>th</sup> December 2025

## NOTICE OF A COUNCIL MEETING

**To All Members of the Parish Council,**

You are respectfully summoned to attend the 85th meeting of Stainland & District Parish Council to be held on **Thursday 18<sup>th</sup> December 2025 at 6.30pm at St Andrew's Church Stainland**, for the purpose of transacting the business in the attached agenda.

**Signed: Parish Clerk and RFO**

Council Membership	
Cllr Lisa Fieldhouse [Chair for the Council]	Cllr Ruth Redfern
Cllr Mark Mullany [Vice-Chair]	Cllr Don Stewart
Cllr Alex Lyness Brown	X1 Vacancy
Cllr Joan Bottomley	X1 Vacancy
Cllr Laura Peckover	

*\*Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest s2*

-----

In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting, when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

**STAINLAND & DISTRICT PARISH COUNCIL**  
**85<sup>th</sup> Full Council Meeting: Thursday 18<sup>th</sup> December 2025 at 6.30pm**

**A G E N D A**

<b>2526 141FC</b>	<b>Chair's Opening Remarks</b> To receive the Chairmans opening remarks. Notice of recording of the meeting.
<b>2526 142FC</b>	<b>Apologies</b> To receive and approve apologies and reasons for absence.
<b>2526 143FC</b>	<b>Declaration of Disclosable Pecuniary and Other Interests</b> To declare any disclosable pecuniary or other interests appertaining to items on the agenda and to consider any dispensation requests submitted in writing to the Proper Officer in accordance with the Standing Orders.  Note: Unless granted a dispensation, a member with a disclosable pecuniary or other interests shall not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting and must not remain in the room in accordance with the requirements of the Standing Orders and Code of Conduct.
<b>2526 144FC</b>	<b>Public Participation</b> To convene a 15-minute public participation session to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. No resolutions can be made under public participation.
<b>2526 145FC</b>	<b>Council Minutes and Actions</b> To receive and approve the draft minutes of the Full Council meeting held on 27 <sup>th</sup> November 2025 the as a true record of proceedings to be signed by the Chair (previously circulated) <ul style="list-style-type: none"> <li>• Update on outstanding actions on tracker.</li> </ul>
<b>2526 146FC</b>	<b>Drury Lane Allotments</b> Updates from DLAA members
<b>2526 147FC</b>	<b>Correspondence</b> <ul style="list-style-type: none"> <li>• URC Graveyard update</li> <li>• Update on meetings and correspondence with planning department on consultations</li> <li>• Suez response regarding recycling – update</li> <li>• Note a request from Rev Amamda from St Andrew's Church regarding support for a summer event that will involve local organisations.</li> </ul>
<b>2526 148FC</b>	<b>To consider any grant applications received</b>

2526 149FC	<p><b>Planning Matters</b></p> <p>a) To note the comments made to planning applications since the last meeting.</p> <p>b) To consider any current planning applications within or affecting the Parish of Stainland District on the Calderdale District Council planning portal. Any applications received by the Clerk after publishing the agenda will be tabled at the meeting. The Clerk advises that the submission of comments may be delegated to the Parish Clerk in consultation with Cllr Mark Mullany.</p> <table><tr><th></th><th>Site Location</th><th>Brief Description of Proposal</th><th>Comments</th></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr></table> <p>c) Consider any correspondence relating to planning matters</p>		Site Location	Brief Description of Proposal	Comments												
	Site Location	Brief Description of Proposal	Comments														
2526 150FC	<p><b>Financial Matters</b></p> <p>a) To receive and approve the bank reconciliation reports for November 2025</p> <p>b) To receive and approve the November cashbook payments made under the Clerks delegated authority and as tabled or presented at the meeting that require signing in accordance with the Financial Regulations (enclosed).</p> <p>c) To gather suggestions for projects (based on Vision 2025-27).</p> <p>d) To further review the draft budget for 2026/2027.</p> <p>e) Appoint internal accountant.</p> <p>f) Notification to insurers of new assets.</p> <p>g) Internal Controls checklist.</p> <p>h) To Review of the darts sessions and consider continuing them in 2026.</p>																
2526 151FC	<p><b>Change to .gov domain</b></p> <ul style="list-style-type: none"><li>Update from clerk</li></ul>																
2526 152FC	<p><b>Clerks Items</b></p> <ul style="list-style-type: none"><li>Grants update</li><li>Publication scheme under FOIA 2000</li><li>Local Councils Award Scheme (Bronze)</li><li>Returning of updated Interest Forms</li><li>Disciplinary Policy – template</li><li>IT Policy – Updated template</li></ul>																

	<ul style="list-style-type: none"> <li>• Data Protection / GDPR Policy</li> <li>• Complaints Policy – Updated</li> </ul>
<b>2526 153FC</b>	<p>Updates on Projects and Members Items for Consideration</p> <p>Stainland Cross. LF/MM</p> <p>Conservation Area Appraisal MM</p> <p>Reinstated 537 Bus update MM</p> <p>Feedback from meeting with representative from WYCA regarding siting of bus stops in Stainland M/FF</p> <p>Update on proposals for new road layout around Bowling Green School LF/ALB</p> <p>Work of community payback teams working in the Parish LF</p> <p>Future of Holywell Green URC Graveyard. Walker Singleton Contact and reading of documents circulated by LF on 27.11.25 - LF</p> <p>Friday night darts club LF</p> <p>To discuss arrangements for distributing copies of the Vision leaflets LF</p> <p>Car park opposite Stainland Pharmacy LF</p> <p>Planning Consultation about Consultation! 24.11.25 ALB</p> <p>Pond work in Shaw Park 24.11.25 update</p> <p>Ward Forum – Public Meeting 07.01.26</p> <p>Go Local – 2026</p>
<b>2526 154FC</b>	<p><b>Items for Discussion at a Future Meeting</b></p> <p>To agree any additional agenda items for consideration and inclusion at a future meeting:</p>
	<p><b>Date of the Next Meeting</b></p> <p>To note the date of the next meeting scheduled for Thursday 29<sup>th</sup> January 2026 at 6.30pm at St Andrew's Church.</p>