



Dated: 22nd August 2025

NOTICE OF A COUNCIL MEETING

To All Members of the Parish Council,

You are respectfully summoned to attend the 81st meeting of Stainland & District Parish Council to be held on **Thursday 28th August 6.30pm St Andrew's Church Stainland**, for the purpose of transacting the business in the attached agenda.

Signed: Parish Clerk and RFO

Council Membership	
Cllr Lisa Fieldhouse [Chair for the Council]	Cllr Mark Mullaney [Vice-Chair]
Cllr Joan Bottomley	X1 Vacancy
Cllr Alex Lyness Brown	X1 Vacancy
Cllr David Mitchell	X1 Vacancy
Cllr Laura Peckover	

**Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest s2*

In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting, when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

STAINLAND & DISTRICT PARISH COUNCIL
81st Full Council Meeting: Thursday 28th August 2025 at 6.30pm

A G E N D A

2526 76FC	Chair’s Opening Remarks To receive the Chairmans opening remarks. Notice of recording of the meeting. Welcome and Introduction to Caroline Booth Clerk and RFO				
2526 77FC	Apologies To receive and approve apologies and reasons for absence.				
2526 78FC	Declaration of Disclosable Pecuniary and Other Interests To declare any disclosable pecuniary or other interests appertaining to items on the agenda and to consider any dispensation requests submitted in writing to the Proper Officer in accordance with the Standing Orders. Note: Unless granted a dispensation, a member with a disclosable pecuniary or other interests shall not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting and must not remain in the room in accordance with the requirements of the Standing Orders and Code of Conduct.				
2526 79FC	Public Participation To convene a 15 minute public participation session to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. No resolutions can be made under public participation.				
2526 80FC	Council Minutes To receive and approve the draft minutes of the Full Council meeting held on 31 st July 2025 the as a true record of proceedings to be signed by the Chair (previously circulated)				
2526 81FC	Drury Lane Allotments Updates from DLAA members				
2526 82FC	Correspondence Invoice from SDCC				
2526 83FC	The Old Library update from SDPC trustee				
2526 84FC	Planning Matters a) To note the comments made to planning applications since the last meeting.				
<table><tr><td></td><td>Site Location</td><td>Brief Description of Proposal</td><td>Comments</td></tr></table>			Site Location	Brief Description of Proposal	Comments
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	<p>b) To consider any current planning applications within or affecting the Parish of Stainland District on the Calderdale District Council planning portal. Any applications received by the Clerk after publishing the agenda will be tabled at the meeting. The Clerk advises that the submission of comments may be delegated to the Parish Clerk in consultation with Cllr Mark Mullaney.</p> <p>c) Consider any correspondence relating to planning matters</p>			
2526 85FC	<p>Financial Matters</p> <p>a) To receive and approve the bank reconciliation reports for June and July 2025</p> <p>b) To receive and approve the schedule of payments made under the Clerks delegated authority and as tabled or presented at the meeting that require signing in accordance with the Financial Regulations (enclosed).</p> <p>c) To discuss the councils Financial Risk Assessment</p> <p>d) Arrangements for obtaining a credit card</p>			
2526 86FC	<p>To note and adopt Revised Model Standing Orders issued by YLCA in April 2025 Revised section 137 of the Local Government Act 1972</p>			
2526 87FC	<p>Agree 2026 dates for Councils Annual Meeting and the Annual Parish Meeting</p>			
2526 88FC	<p>To consider any quotes received by the council for projects or work in the parish</p>			
2526 89FC	<p>Updates on Projects and Members Items for Consideration</p> <p>Stainland Cross Improvements updates and plans for information session MM/LF</p> <p>Conservation Area Appraisal MM</p> <p>Reinstated Bus route publicity MM/LF</p> <p>Garden Contractor work LF</p> <p>Work of community payback teams working in the Parish</p> <p>Safer bus stop at West View LF</p> <p>Ornamental Pond in Shaw Park LF</p> <p>New benches for Shaw Park Wellbeing Terrace LF</p> <p>Publication of Vision document on web site LF/LP</p> <p>Audio Recordings policy DM</p> <p>Conduct of parish councillors DM</p>			

2526 90FC	Items for Discussion at a Future Meeting To agree any additional agenda items for consideration and inclusion at a future meeting.
2526 91FC	Date of the Next Meeting To note the date of the next meeting scheduled for Thursday 25 th September 2025 at 6.30pm at St Andrew's Church