



Dated: 24th April 2025

MINUTES OF STAINLAND AND DISTRICT PARISH COUNCIL

Full Council Meeting: Thursday 24th April 2025 at 6.30pm

Minutes taken by Mark Mullany – Councillor

Signed:

Councillors in attendance – Cllr Lisa Fieldhouse (LF- Chair), Cllr Mark Mullany (MM -Vice Chair), Cllr Joan Bottomley (JB), Cllr Alex Lyness-Brown (A-LB), Cllr Laura Peckover (Item 14 onwards)

2526.1FC	Chairman's Opening Remarks LF welcomed members of the public.
2526.2FC	1. Apologies Apologies were received in advance from Cllr Peckover for late attendance due to work commitments.
2526.3FC	2. Declaration of Disclosable Pecuniary and Other Interests No declarations of interest received.
2526.4FC	3. Public Participation Two members of Drury Lane Allotments Tenants' Association were in attendance (see item 7 which was brought forward).
2526.5FC	4. Council Minutes Resolved: to approve the draft minutes of the Full Council meeting held on the 27th March 2025 as a true record of proceedings. Minutes were signed by the Chair.
2526.6FC	5. Welcome and Introduction of new Clerk and Responsible Financial Officer Item deferred to May meeting. The new clerk was unable to attend the meeting due to a damaged car.
2526.7FC	6. Drury Lane Allotments Two members of Drury Lane Allotments Association reported on the group's activities: The group was looking to improve efficiency of the water supply and had identified two taps in need of replacement. Quotes for materials and installation by plumber would be brought to the next meeting.

	• The vacant plot should be ready to let in a week's time. Five people were on the waiting list. • An article about the allotments had been published in a recent edition of GoLocal. • Another open day was planned for peak growing season. The group requested information on how many hours of Clerks admin time would be deducted from the rent income to be ringfenced for improvements to the site by the DLAA. LF to calculate in conjunction with DLAA secretary.
2526.8FC	8. Correspondence <u>Drury Lane Allotments</u> see item 7 above. <u>Response from Calderdale Highways re Street Lighting at Fall Spring Gardens</u> Calderdale had confirmed that the streetlight is their responsibility but are unable to take action due to the presence of a third party shed. AL-B to request Calderdale use their enforcement powers to access the light. <u>Correspondence from SDCC re Old Library</u> LF reported that the Parish Council had been asked by the trustees of the Old Library to remove all its equipment from the building by May 9th. In response to a request to clarify the position regarding parish council's mail and its registered address at the building, a post box for parish council mail had been installed on the exterior of the building. <u>Tree Council Hedgerow Monitoring Programme</u> LF reported that the parish council had been invited to participate in this programme for which online training is available. Resolved: to participate in the scheme and aim to involve local schoolchildren following up on recent tree planting work. <u>Residents concern re anti-social behaviour</u> Concerns had been expressed by a local resident regarding anti-social behaviour in Stainland Resolved: To note the resident's concerns. <u>Dog fouling at Stainland Memorial Park</u> LF reported that no response had been received from Calderdale to email sent requesting improved bin provision and signage. LF to try alternative contact at CMBC <u>Stainland Phone Box</u> LF reported that a resident is interested in using the old phone box outside the The Old Library as a community bookstall. The meeting was supportive of the idea but had safety concerns due to the location. LF to discuss with resident and explore other possible locations.

	ALB to look into alternative storage solutions that could be suitable to house books. <u>Gated footpath Stanley Lane off the Hame</u> MM reported that CMBC had contacted two landowners to check whether permissions were in place for the gate which had been erected across the footpath.
2526.9FC	9. Shaw Park <u>Path improvements –</u> Calderdale have estimated £10,000 for a tarmac path and have suggested that SDPC seek it's own quotations for path surfaces which would be more in keeping with the historic park setting. <u>Picnic bench ground anchors</u> A missing bench had been replaced with a donated one but Calderdale require this to be bolted down. Resolved: to fund ground anchors for bench at a cost of £80 approx. <u>Additional notice board request</u> The group seeks to promote the park's heritage and put up semi-permanent display on a bigger noticeboard. Calderdale's latest standard board for parks is £2000. LF provided alternative estimate (£500) for board similar to that used at Woolshops War Memorial, Halifax. This could be used at other sites eg The Cross, White Rose Tree plant site. LF to report to next meeting following further discussion with Friends group.
2526.10FC	10. Planning Matters a) comments made on planning applications since the last meeting. None.
2526.11FC	11. Room Hire for meetings Resolved: To use community room at St Andrew's Church for the Parish Council's May meeting at a cost of £15 per hour.
2526.12FC	12. The Old Library - update from Parish Council trustees JB reported that Cllr Mitchell had resigned as a trustee and his position had been filled. Planning permission had been granted for new doors at rear of the building. A post box had been installed on the exterior of the building for Parish Council mail. This was not considered satisfactory. It was noted that A PO Box address may be more useful for new clerk's access (cost would be £400 per annum).
2526.13FC	13. Vision Statement LF reported that the Parish Council's Vision Statement would be published in

	the May edition of GoLocal.
2526.14FC	14. Updates on Projects and Members Items for Consideration <u>Review of Darts sessions at the The Old Library</u> LF reported that interest in the Friday evening darts sessions was growing, though one session was cancelled. LP offered to do some further promotion/distribution via schools contacts. Resolved: to continue the Friday sessions for another 4 weeks at St Andrew's Church. <u>Stainland Cross</u> MM reported that a positive meeting had taken place with CMBC Green Spaces Team regarding potential improvements to landscaped areas around the Cross. Resolved: Parish Council should contact Landscape Designers for ideas and options within parameters advised by Calderdale. <u>Damaged Railings at Station Road</u> LF reported that repair work would be completed soon. <u>Garden Contractor work</u> LF reported that the Parish Council's contractor was continuing to work round various sites within the parish. The garden at Gray Hall was to be added to the list of sites. LP suggested before and after photos would be useful for publicity purposes. <u>Quotes for wall and seat on Cat Steps</u> LF LP to contact landowner regarding the repair work we have identified and quoted for. <u>White Rose Forest tree plant commemorative plaque</u> LF outlined plans to commemorate the recent Stainland Park tree planting by local schoolchildren. LF to contact White Rose in the first instance to see if they have plaques for their sites. Otherwise LF had received a quote from local firm for a plaque which could be considered (see item 8 Correspondence). <u>National Hedgerow Week 5-11 May 2025</u> Resolved: that local schools be invited to carry out maintenance in the orchard as part of this event. <u>Events/activities programme</u> LF reported that she was in discussion with a local artist regarding potential craft session for kids 11-16, possibly at Sowood Community Centre. However, there would be a requirement for an accompanying person. LP to liaise with artist regarding DBS requirements. Other ideas for activities included table tennis; skateboarding in Stainland Park;

Doctor Bike/Bikeability (free service run by Project Colt, Elland) It was agreed that the summer holidays would be a good time to run such events.

Meetings and Consultations

AL-B reported on a meeting of the Housing Ombudsman Panel he had attended. Properties on Fall Spring Gardens were to receive new external insulation.

AL-B had met with heads of Transport for West Yorkshire and Calderdale re reinstatement of 539 service. All parish councils were now listed as stakeholders in transport consultations. .

Community Transport

Various options for providing community transport were discussed. LF stated that it would be within parish council powers to employ a taxi company to provide community transport

- Community Cars Calderdale
an existing service run by volunteers using their own vehicles. A minibus is also available.
- Existing bus companies
MM to contact South Pennine Connect who run a range of local and rural services.
- Parish Council could hire a minibus and operate a free bus service setting its own timetable etc eg for a circular parish service.
- Parish Council could explore acquiring its own minibus. LP advised that there was a shortage of school buses which would be additional source of passengers.

Bus shelter displays

ALB had requested digital displays for bus shelters at Bowling Green, Stainland Mechanics and Holywell Inn.

School Streets Project, Bowling Green School

AL-B reported that he had attended a drop in session at Bowling Green where plans of proposed new traffic arrangements around the school were on show. Work was expected to start on the scheme later this year.

Bus Stop, West View

AL-B to follow up Parish Council's original contact with Metro on this issue.

LF to put together a package of photos highlighting the issue.

2526.15FC	15 Financial Matters <u>a) To receive and approve the bank reconciliation reports for March 2025</u> LP stated these were done but had yet to be sent out. <u>b) Arrangements for internal audit preparation. Confirm date for audit</u> LP reported that the audit had been pushed back to June so that the new clerk could pick up. LP to arrange handover to clerk. A new auditor would be needed for next year as current one finishing after this year. <u>c) To receive and approve the schedule of payments made under the Clerks delegated authority and as tabled or presented at the meeting that require signing in accordance with the Financial Regulations (enclosed).</u> March Schedule and accounts to be circulated asap and presented at the next meeting for approval.
2526.16FC	16. Gov.domain Item deferred to next month due to clerk's absence.
2526.17FC	17. Reports from members MM reported that he had attended a YLCA briefing on recent reforms to National Planning Policy Framework and had circulated the slides.
2526.18FC	18Annual Parish Meeting To take place on 22/5/2025. Venue tbc.
2526.19FC	19. Items for discussion at a future meeting As per minutes and to be submitted by members ahead of next agenda deadline. LF would like to discuss employing a handyperson (self employed) for various odd jobs such as putting up Christmas lights and maintaining benches. Clerks time for allotment admin.
2526.20FC	20. Date of next meeting Note new venue of St Andrew's Church Community Room 29th May 2025 6.30pm
2526.21FC	21. Matters subject to exclusion of press and public
2526.22FC	None.

These draft minutes were approved as a true record of the meeting and signed by the Chair at the meeting held on: *The copy signed by the

Chair to include alterations [if any], recorded in long-hand of the changes agreed by the meeting with the changes signed and dated. Loose leaf pages to be initialled.

Signed Chair: Dated: