



Dated: 21st March 2025

NOTICE OF A COUNCIL MEETING

To All Members of the Parish Council,

You are respectfully summoned to attend the 77th meeting of Stainland & District Parish Council to be held on **Thursday 27th March 2025 at 6.30pm in the Old Library**, Westgate, Stainland for the purpose of transacting the business in the attached agenda.

Signed: *Lisa Fieldhouse*

Chair SDPC

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Council Membership	
Cllr Lisa Fieldhouse [Chairman]	Cllr Mark Mullaney [Vice-Chair]
Cllr Joan Bottomley	X1 Vacancy
Cllr Alex Lyness Brown	X1 Vacancy
Cllr David Mitchell	X1 Vacancy
Cllr Laura Peckover	

**Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest s2*

In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting, when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

STAINLAND & DISTRICT PARISH COUNCIL

77th Full Council Meeting: Thursday 27th March 2025 at 6.30pm

A G E N D A

1	Chairmans Opening Remarks To receive the Chairmans opening remarks. Notice of recording of meeting
2	Apologies To receive and approve apologies and reasons for absence.
3	Declaration of Disclosable Pecuniary and Other Interests To declare any disclosable pecuniary or other interests appertaining to items on the agenda and to consider any dispensation requests submitted in writing to the Proper Officer in accordance with the Standing Orders. Note: Unless granted a dispensation, a member with a disclosable pecuniary or other interests shall not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting and must not remain in the room in accordance with the requirements of the Standing Orders and Code of Conduct.
4	Public Participation To convene a 15 minute public participation session to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. No resolutions can be made under public participation.
5	Council Minutes To receive and approve the draft minutes of the Full Council meeting held on 27 th February 2025 the as a true record of proceedings to be signed by the Chair (previously circulated
6	Correspondence Friends of Shaw Park (FoSP) grant report FoSP TOL room hire request for AGM 21 st May 6pm FoSP Grant Application Electoral register updates Traveller sites consultation Stainland Park dog fouling issue
7	Drury Lane Allotments Updates from DLAA members Confirm Date for Issue of Tenancy Agreements and updated handbook.
8	.gov domain To receive an update on the registration of the .gov domain and the changes required to update the website and email address. (information previously circulated). Consider options
9	Planning Matters a) To note the comments made to planning applications since the last meeting.

Date & Planning Ref No	Site Location	Brief Description of Proposal	Comments
Ref. No: 19/01452/FUL Received date: Thu 12 Dec 2019 Status: Pending Consideration Case Type: Planning Application	Land Opposite Avoca House Workhouse Lane West Vale Elland	Construction of 10 residential dwellings with new highways access from Green Lane and Workhouse Lane with associated drainage, landscaping and ecological enhancements - Land Opposite Avoca House Workhouse Lane West Vale Elland	
Ref. No: 25/00071/HSE Received: Fri 24 Jan 2025 Validated: Tue 11 Feb 2025 Status: Pending Consideration	8 Benroyd Terrace Jagger Green Lane Holywell Green Elland Calderdale HX4 9DA	Front dormer and rear Juliet balcony	
Ref. No: 25/00182/HSE Received: Mon 24 Feb 2025 Validated: Mon 03 Mar 2025 Status: Pending Consideration	The Coach House Turley Cote Lane Outlane Elland Calderdale HD3 3GF	Single storey extension to North elevation	

b) To consider any current planning applications within or affecting the Parish of Stainland District on the Calderdale District Council planning portal. Any applications received by the Clerk after publishing the agenda will be tabled at the meeting. The Clerk advises that the submission of comments may be delegated to the Parish Clerk in consultation with Cllr Mark Mullaney.

10	TOL Room Hire Review costs of room hire for new Clerk's time if required and Open door sessions which will be charged for by TOL commencing April 2025.
11	Agree Meeting Dates AGM suggested date 29 th May 2025-26 meeting dates – consider block booking meeting venue
12	Holywell Inn Damaged Railings To receive an update on the insurance claim following the damage to the railings.
13	Insurance renewal and increased cover Consider renewal offer for insurance 2025-26 Policy due for renewal on April 10 th Original quote £636.06 Increased cover quote £703.25
14	Vision Statement /Strategic plan document Agree final version Agree costs for printing, distribution, publication
15	Updates on Projects and Members Items for Consideration Review of Darts sessions ALB LF Garden Contractor work LF Quotes for wall and seat on cat steps LF White Rose Forest tree planting LF

	<p>Seasonal events LP Feedback from WYCA meeting ALB Report from meeting with CMBC conservation officer MM</p>
	<p>Financial Matters</p> <p>a) To receive and approve the bank reconciliation reports for February 2025 b) Arrangements for internal audit preparation. Confirm date for audit c) To receive and approve the schedule of payments made under the Clerks delegated authority and as tabled or presented at the meeting that require signing in accordance with the Financial Regulations (enclosed).</p>
17	<p>Reports from Members To receive reports from members appointed on outside bodies or attending any recent training or events.</p>
18	<p>Annual Parish Meeting Date set and booked for 22nd May Discuss approaches to holding the meeting, publicity and invitations</p>
19	<p>Items for Discussion at a Future Meeting To agree any additional agenda items for consideration and inclusion at a future meeting.</p>
20	<p>Date of the Next Meeting To note the date of the next meeting scheduled for Thursday 24th April 2025 at 6.30pm at the Old Stainland Library.</p>
21	<p>Exclusion of Press and Public To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at agenda item 21 to being prejudicial to the public interest.</p> <p>Report from Staffing Committee members Recommendations for appointment of Parish Clerk and RFO</p>