



Dated: 6<sup>th</sup> March 2025

**MINUTES OF STAINLAND AND DISTRICT PARISH COUNCIL**

**Full Council Meeting: Thursday 27<sup>th</sup> February 2025 at 6.30pm**

Minutes taken by Mark Mullany – Councillor

Signed:

**Councillors in attendance** – Cllr Lisa Fieldhouse (LF- Chair), Cllr Mark Mullany (MM -Vice Chair), Cllr Alex Lyness-Brown (AL-B)

<b>1. Chairmans Opening Remarks</b>	LF welcomed members of the public and reminded all present that the meeting may be recorded.		
<b>2. Apologies</b>	Received from Cllr Bottomley, Cllr Mitchell and Cllr Peckover.		
<b>3. Declaration of Disclosable Pecuniary and Other Interests</b>	No declarations of interest received.		
<b>4. Public Participation</b>	<p>A member of the public requested assistance with maintenance of the graveyard at the former Wesleyan Chapel. LF stated that Community Payback team was working its way round all the parish graveyards and would be returning to Wesleyan Chapel in due course. LF offered to set up a meeting with the resident in the meantime to discuss work required.</p> <p>Also in attendance: two members of Drury Lane Allotments Tenants' Association (see item 8 which was brought forward)</p> <p>Other observers x 3</p>		
<b>5. Report from Calderdale District Councillors</b>	No ward councillors were present.		
<b>6. Council Minutes</b>	Resolved to approve the draft minutes of the Full Council meeting held on the 30th January 2025 as a true record of proceedings. Minutes were signed by the Chair.		
<b>7. Planning Matters</b>	<p>a) Resolved to note comments made on planning applications since the last meeting.</p>		
	Planning Ref No	Site Location	Brief Description of Proposal
			Comments

Ref. No: 25/00010/HSE	82 Station Road Holywell Green Elland Calderdale HX4 9AW	Replacement two- storey rear extension (Conservation Area)	Comments submitted (object)
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b) Resolved to respond as below to current applications within the Parish:

Planning Ref No	Site Location	Brief Description of Proposal	Comments
Ref. No: 25/00093/HSE	14 Elm Street Stainland Elland Calderdale HX4 9EU	Replace existing roof covering	Resolved: no comments
Ref. No: 24/01294/FUL	Stainland Library Westgate Stainland Road Elland Calderdale HX4 9HF	Addition of doors to rear replacing existing window	Resolved: no comments

### Other Planning matters

Calderdale Local Plan consultation on Community Infrastructure Levy - MM reported no comments submitted on CMBC Draft Charging Schedule but would keep an eye on this as it goes to Examination in Public later this year.

Following correspondence from a local resident, a Planning Enforcement Query was lodged in relation to equestrian development at Hollins Clough, Holywell Green where public bridleway appears to have been used for access by heavy lorries.

MM had attended YLCA training on Planning and Enforcement and shared documentation.

### 8. Drury Lane Allotments

Representatives of Drury Lane Tenants Association outlined proposed changes to the Allotment Holders' Handbook and to the allotment inspection arrangements.

**Resolved:** to approve all proposed changes. LF thanked the Tenants Association for its continuing excellent work.

It was also reported that tenancy agreements are ready to go out. These can now be emailed and will include full payment details. Bills can be paid on Monday morning at the Parish Council's drop in sessions at the Old Library.

### 9. Seasonal Events

In Cllr Peckover's absence LF confirmed that the proposed half-term children's reading event had not taken place. LF to check with Cllr Peckover regarding progress on proposed Easter crafting session.

### 10. Holywell Inn Damaged Railings

**Resolved:** To explore funding for repairs via our insurance in the first instance but failing that to fund repairs on basis of existing quote (£1200).

### 11. Parish Council Plans for the Cemetery Projects

Item deferred to next meeting. Parish Council plans remain on hold pending outcome of community bid for Holywell Green United Reformed Church.

### 12. SDPC funded sessions

AL-B reported that regular Monday morning drop in sessions were continuing. These had included provision of soup/refreshments during the cold weather. AL-B had assisted number of residents with housing related issues.

LF reported that from 1 April the Parish Council would have to pay for these sessions which are currently free of charge under agreement with The Old Library. This would be an additional cost in the region of £3000 per annum.

LF stated the Parish Council's aim to engage all sections of the community in activities promoted.

**Resolved:** to post a message on Facebook asking the community what further activities it would like to see.

**Resolved:** A decision on whether to fund the sessions from April would be taken at the March meeting.

### 13. Grit Management

a) Grit bin policy – an example of such a policy from another area was discussed but not considered suitable for adoption at this point.

**Resolved:** to develop a revised policy for consideration at next meeting.

### 14. SDCC

**Resolved:** ALB will write to SDCC trustees requesting quarterly meeting/report commencing April 2025.

### 15 Council .GOV Domain Update

**Resolved:** AL-B to contact supplier Parish Council Websites for clarification on a number of issues.

### 16. Council Policies

**Resolved:** to consider at a future meeting the need for a policy and budget to support local groups to use the Old Library Community Centre.

### 17. Communications and Publicity

a) AL-B reported that Go Local updates were going out including details of Darts sessions. Recent social media post regarding the Cat Steps footpath received good support.

b) LF outlined the Parish Council's Draft Vision document which would go out for further public consultation after the March meeting.

c) ALB outlined costings for future consultations involving delivered communication to all residents.

d) LF outlined suggestions received from initial consultation in December 2024 and stated that suggestions which are within the Parish Council's powers would be acted on.

### 18. Council Insurance

LF reported that this would be subject to an automatic renewal notice in due course.

### 19. Staffing update

LF reported that there had only been 1 applicant so far for the vacant Clerk/RFO position. The deadline had therefore been extended and the vacancy was being advertised more widely eg in Kirklees.

## **20. Financial Matters**

LF reported that an Internal audit was due in April but could be pushed back by which time we hope to have a clerk/RFO in place.

The Parish Precept was remaining the same though income may increase slightly due to minor change in household numbers.

Signatories Four signatories are now on the banking system

## **8. Clerks Correspondence Report & Members Training**

See reports from Members

## **9. Reports from Members**

a) AL-B reported that formal consultation is due to take place date? on proposed road improvements around Bowling Green School as part of the Calderdale School Streets programme. This scheme will also involve enhanced landscaping of the Green outside the school.

AL-B reported on WYCA Transport Engagement meeting which fed back on results of recent consultation on West Yorkshire Transport Strategy. AL-B had again made the case for reinstatement of bus service to West Vale.

b) LF outlined details of proposed darts sessions at the Old Library throughout March.

**Resolved:** to fund fully qualified sports coach 5 daytime sessions (£225) and 5 evening sessions (£300). The sessions would be free to attend.

c) MM stated that a decision on the proposed development had been delayed by staffing changes but was now expected soon. Planning Officers were also aware that posts had been removed and were considering implications.

d) AL-B was still awaiting response from CMBC regarding requested street lighting at Fall Spring Gardens. It was noted that street lighting is within the Parish Council's powers if necessary. Together Housing could also be approached for assistance.

e) LF stated a quote was awaited from CMBC to upgrade Shaw Park footpath (entrance from Shaw Park Lane). Funds already budgeted by the Parish Council.

f) Item raised by Cllr Mitchell. No update.

g) LF stated that correspondence with SDCC was ongoing and there were no matters for public discussion at this time.

h) Item raised by Cllr Mitchell. No update.

LF also reported that drystone walls had been repaired by the Drury Lane Community Orchard. Further repairs were needed at the Cat Steps footpath.

## **10. Annual Parish Meeting**

**Resolved:** AGM set to be May 8<sup>th</sup> in advance of Annual Parish meeting on the 22<sup>nd</sup> May.

**Retrospective Note since this item was agreed the room at the TOL is unavailable for the 8<sup>th</sup> May.**

An alternative date to be reconsidered at the March meeting

## **11. Items for Discussion at a Future Meeting**

Grit bin policy

Funding community use of Community Centre – policy and budget

**12. Date of the Next Meeting**

Thursday 27<sup>th</sup> March