



Dated: 9<sup>th</sup> February 2025

DRAFT

**MINUTES OF STAINLAND & DISTRICT PARISH COUNCIL**

**Full Council Meeting: Thursday 30<sup>th</sup> January 2025 at 6.30pm**

**Minutes taken by**

**Mrs Laura Peckover– Councillor**

**Signed:** *Laura Peckover*

**Councillors in attendance** - Cllr Lisa Fieldhouse [Chairman], Cllr Mark Mullaney [Vice-Chair], Cllr Joan Bottomley, Cllr Alex Lyness Brown, Cllr Laura Peckover & Cllr David Mitchell

<p><b>1. Chairmans Opening Remarks</b> Cllr Fieldhouse welcomed members of the public and reminded all present that the meeting would be recorded by Cllr David Mitchell.</p>
<p><b>2. Apologies</b> No apologies received.</p>
<p><b>3. Declaration of Disclosable Pecuniary and Other Interests</b> No declarations of interest received.</p>
<p><b>4. Public Participation</b> There were three members of the public present. One member of the public raised the matter of community hours no longer being available or part of the SDCC (The Old Library) business plan. The local group have used the facility for 12 months. The question was asked how we as a parish council feel about this and why this has happened given that the reason for the building was to facilitate community engagement.</p>
<p><b>5. Report from Calderdale District Councillors</b> There were no Calderdale District Councillors representing the Stainland Ward present.</p>
<p><b>6. Council Minutes</b> Resolved to approve the draft minutes of the Full Council meeting held on the 28<sup>th</sup> November 2024 as a true record of proceedings. Minutes were signed by the Chair</p>
<p><b>7. Planning Matters</b></p> <p>a) Resolved to approve Cllr Mullaney's comments made to planning applications since the last meeting.</p>

Noted that all to send any additional comments to Cllr Mullany.

## **8. Drury Lane Allotments**

- a) RR gave an overview of updates in relation to the Drury Lane Allotments. 22<sup>nd</sup>&23<sup>rd</sup> January Tree's were felled. Plot holders have been given to 9/2/25 to take chippings and after this they will be removed. The social was scheduled for 3pm on Sunday 2<sup>nd</sup> February for plot holders and the invite was extended to SDPC members. A policy review will take place on 16<sup>th</sup> February. Planting alternatives for the trees will take place in a few weeks. The last water bill was £136 and plot holders would like to know if this will change the annual fee they pay. LF to check the annual amount.
- b) A review of the Allotment Fees for the 2025/2026 financial year was discussed and it was decided that no increase will take place this year. This was approved by 5 out of 6 councillors.

## **9. Seasonal Events**

An update from Cllr Peckover was given on the Christmas craft event. We had 20 children in attendance with adults. Crafts were well received and feedback from both adults and children was very positive.

- a) February 2025 Half-Term - Children's Reading Event is scheduled
- b) Easter 2025 – Two Hour Drop-in Crafting Session scheduled

## **10. Holywell Inn Damaged Railings**

There was no update on the insurance claim following the damage to the railings, new clerk to chase.

## **11. Parish Council Plans for the Cemetery Projects**

Item deferred, It was noted that Councillor David Mitchell will not support this project.

## **12. Warm Hub**

- a)An update on the Warm Hub Sessions was given by Cllr Lyness-Brown. There are around 10-20 people per event in December and one visitor has volunteered to support the event going forward.
- b)Noted update from Cllr Lyness-Brown on the developments on safer roads around Bowling green school. The plans were shown and we look forward to a further update at the next meeting. Resolved that SDPC would like to work with CMBC to support the green scaping for the project.
- c)Resolved all to review and send comments to LF
- d)Resolved that all approved the purchase of soft tipped darts and stand dependant on the Trustees of SDCC response.
- e)Resolved to approve the dry stone wall repair. Cllr Lyness-Brwon proposed, Cllr Peckover Seconded motion.
- f)Resolved not to proceed wit the Stainland rec goal post project.
- g)Resolved to approve Bowling Green school students designing a sign for the community orchard.
- h)Noted that funding is no longer available for Elland silver bands purchase of the church building. New funding streams are being looked at.
- i)Cllr Mullany to chase CMBC planning on the wool stoops application and confirm the location of the wool stoops that were removed.
- J)Noted that the garage rent is now due.

## **13. Grit Management**

- a) Resolved that the management of grit during the winter period with Calderdale council is sufficient with the bins being filled twice during winter. This can be reviewed if required.

- b) Resolved to purchase stickers to mark the Parish Council grit bins.
- c) Resolved to develop a Grit Bin Policy and bring to February's meeting. Cllr Fieldhouse to take lead.

#### **14. Council .GOV Domain Update**

Resolved that an update on the registration of the .gov domain and the changes required to update the website and email address was not available due to the clerk leaving. Cllr Fieldhouse to chase for update before the next meeting.

#### **15. Council Policies**

- a) Resolved to adopt the 'Management of Recordings at Council Meetings' policy.
- b) Resolved to adopt the 'Reviewing the effectiveness of internal controls' policy.
- c) Resolved to adopt the Corporate Risk Assessment.

Cllr Peckover to publish on the website

#### **16. Communications and Publicity**

Cllr Lyness-Brown gave an update on social media interaction and all agreed for Cllr Lyness-Brown to continue the communications work.

#### **17. Council Insurance**

Resolved to accept the renewal of the council insurance and agree a three-year long term agreement.

#### **18. Financial Matters**

- a) Resolved to approve the bank reconciliation reports for November and December 2024.
- b) Resolved to approve the schedule of payments made under the Clerks delegated authority
- c) Noted the budget requirements for 2025/2026 financial year and resolved to agree there will be an increase to the precept for the 2025/2026 financial year.

#### **19. Clerks Correspondence Report & Members Training**

All noted the Clerks Correspondence Report.

#### **20. Reports from Members**

To receive reports from members appointed on outside bodies or attending any recent training or events.

Resolved all to send notes on CIL by 14<sup>th</sup> February 2025 to Cllr Mullany.

#### **21. Annual Parish Meeting**

Resolved we will hold the annual parish meeting on 22<sup>nd</sup> May 2025. This is a meeting of the electors that must be held on a date between 1st March and 1st June inclusive in accordance with the requirements of the Local Government Act 1972.

#### **22. Items for Discussion at a Future Meeting**

Resolved to send any additional agenda items for consideration and inclusion at a future meeting to Cllr Peckover ahead of the next meeting.

#### **23. Date of the Next Meeting**

To note the date of the next meeting scheduled for Thursday 27<sup>th</sup> February 2025 at 6.30pm at the Old Stainland Library.