

Councillors Present: Lisa Fieldhouse [Chair]; Alex Lyness Brown, David Mitchell, Mark Mullaney, Laura Peckover [From minute item 24.71.07]

Absent Councillors: Joan Bottomley

Also in Attendance: Laura Peckover - Parish Clerk/RFO to minute item 24.71.05
Safia Kauser - Parish Clerk/RFO from minute item 24.71.05
Ruth Redfern & Jen Warring [Allotments Association]
X2 members of the public

24.71.01 **CHAIRS OPENING REMARKS**

The Chair reminded the meeting of the Councils expectation for the audio recording of the meeting.

24.71.02 **APOLOGIES**

Apologies and reasons for absence were received from Cllr Joan Bottomley.

RESOLVED:

- 1) That the apologies and reasons for absence from Cllr Joan Bottomley be approved.

24.71.03 **DISPENSATIONS**

Members were invited to declare any disclosable pecuniary interests and any requests for dispensation. None were declared.

24.71.04 **MINUTES**

RESOLVED:

- 1) That the draft minutes of the Full Council Meeting held on the 29th July 2024, be approved as a true record and be signed by the Chair subject to the following amendment:
 - Minute reference 24.70.16 (1) – ‘Mark not to comment declared interest’ ‘no comments agreed’ wording to be added
 - Minute reference 24.70.16 (2) – ‘due to presence of similar development’ wording to be added
 - Minute reference 24.70.17, add wording ‘Scoping exercise to include obtaining costs for a memorial inscription’ ‘contractors to cut grass’ ‘possibility of’ – wording to be added.

**The changes to the draft minutes were recorded in long-hand and signed by the Chair.*

24.71.05 **NEW PARISH CLERK**

The new Parish Clerk was introduced to the meeting. Members were informed that the working hours of the Clerk were 8 per week. The hours would be reviewed in six months’ time as required.

24.71.06 **CO-OPTION**

An application for co-option was considered by members. A member challenged the co-option as he had not received the application with the agenda. Other members present confirmed this had been received with the agenda pack. It was proposed by Cllr Mitchell that the Co-option be deferred. A seconder was not received for this motion.

The applicant addressed members and gave a briefing on her background and why she wished to become a Parish Councillor. Questions were raised by a council member.

RESOLVED:

- 1) That Laura Peckover be co-opted as a member to Stainland & District Parish Council.

**Laura Peckover signed her declaration of acceptance of office at the meeting in the presence of the Parish Clerk/RFO.*

21.71.07 **HWG CHURCH HALL - ASSET OF COMMUNITY VALUE**

An update was provided on the HWG UR Church Hall as an Asset of Community Value and Elland Silver Bands progress to acquire the building. Members considered the work involved in the event that the Churchyard be gifted to the Parish Council. A scoping exercise would need to be carried out around maintenance of grounds, and inspections of memorials and trees. It is currently unclear if legal fees would apply. It was noted that Community Payback have responded positively to a suggestion of working on the URC site on a rota basis alongside St Andrew's and the graveyard on Carriage Drive. The Secretary of URC in Holywell Green has agreed to reimburse costs for petrol to the Pay Back team if they do the work.

21.71.08 **DRURY LANE ALLOTMENTS**

Members received an update on the Drury Lane Allotments by two representatives who had attended from the Allotments Association. The tree survey had been completed this month and report had been previously circulated to members. A request was made to the Parish Council to prune the coppice and remove the trees with invasive roots. Guidance was requested in relation to the use of the debris from the trees and storage. Members noted that a copy of the legal deeds had been received and although not very detailed will be passed on to the DLAA secretary.

RESOLVED:

- 1) That the Allotments Association proceed with the proposed tree works and additional planting.

21.71.09 **STAINLAND & DISTRICT COMMUNITY CHARITY TRUSTEES UPDATE**

Cllrs Joan Bottomley and David Mitchell are the appointed Trustees from the Parish Council. A report of the trustees recent meeting had previously been provided by Cllr Bottomley to the chair who relayed this information to the meeting. It was reported that a meeting was being set-up with Calderdale Council regarding the Library. Members felt that the Parish Council should be involved in this meeting. Cllr Mitchell requested that a formal request in writing be submitted to the Trustees. Any organised trips and events would be run directly by the Charity.

21.71.10 **CO-OPTION POLICY**

Members carried out a review of the existing co-option policy against the template provided by YLCA.

RESOLVED:

- 1) That the Parish Council continues to adopt the existing Co-option Policy subject to the additional wording to be added:
 - *'The appointment of the co-opted candidate must be subject to an absolute majority of the vote from those councillors present and voting. The Chairman of the meeting has a casting vote in the case of tied votes (Paragraph 39 (2) of Section 12 of the Local Government Act 1972'*

21.71.11 **STAINLAND RECREATION GROUND**

Members considered the costs for the goal posts at Stainland recreation ground. A quote had been circulated with the agenda. It was noted that the area was on a lease agreement with the Cricket Club and that the area was soon to be asset transferred to the club by CMBC and that the club plan to use the area to create a MUGA. The club have consented for the Parish Council installing a temporary solution as they required two years to progress their MUGA pitch project. Fence panels with clips at a cost of £40.00 had been suggested. It was noted that manufactured goalposts would cost in the region of £3,000.

RESOLVED:

- 1) That a cost of £100.00 be authorised for the purchase and install of the fence panels and that the asset be donated to the Cricket Club.
- 2) That a statement be published on the Parish Council website on completion of the project including details of the costs and photos.

21.71.12 **UPDATE ON THE LOCAL LISTING OF THE TENTER POSTS**

No updates were provided on the local listing of the tenter posts and their recent donation to SDPC or the likely costs involved in reinstating them in a suitable location. It was noted that this was a pledge and not a donation.

21.71.13 **GARDENING MAINTENANCE JOBS**

That gardeners work for the 6th August was reported. 10 sites had been attended throughout the Parish. Compliments had been received from members of the public. The gardeners were flexible and could undertake any work as directed by the Parish Council.

21.71.14 **CMBC's INVESTIGATIONS AROUND IMPROVEMENTS**

It was reported that no updates had been received on CMBC's investigations around improvements to road and pavement layouts around Bowling Green School. The latest response was no different to the previous reply that had been sent.

21.71.15 **PLANNING PERMISSION FOR SIGNAGE IN THE PARISH**

This item was deferred.

21.71.16 **DOG CONTROL ORDERS**

Cllr Lyness Brown reported that there were no dog control orders in place. Professional dog walkers should not be walking more than six dogs. Dogs can be on a lead in different areas within the Parish. An interactive map was available on the Calderdale Council website.

21.71.17 **PLANNING APPLICATIONS**

Members considered the planning applications for comment.

Installation of cricket practice net facility

Stainland Memorial Park Stainland Road Sowood Elland Calderdale

Ref. No: 24/00742/FUL | Received: Thu 25 Jul 2024 | Validated: Wed 07 Aug 2024 |

Status: Pending Consideration

RESOLVED:

- 1) That the Parish Council supports the above application. Cllr Mullaney to draft comments, circulate these to members prior to submission.

Members considered the two applications together. It was noted that the Conservation Officer had made some comments.

Internal alterations to stud walls, removal of staircase, new window and patio doors to rear elevation and 3 new roof lights to rear facing roof (Listed Building Consent)

New Dean House Barn Dean House Lane Stainland Elland Calderdale HX4 9LG

Ref. No: 24/00701/LBC | Received: Wed 17 Jul 2024 | Validated: Wed 17 Jul 2024 |

Status: Pending Consideration

Internal alterations to stud walls, removal of staircase, new window and patio doors to rear elevation and 3 new roof lights to rear facing roof (Listed Building Consent)

New Dean House Barn Dean House Lane Stainland Elland Calderdale HX4 9LG

Ref. No: 24/00701/LBC | Received: Wed 17 Jul 2024 | Validated: Wed 17 Jul 2024 |

Status: Pending Consideration

RESOLVED:

- 2) That the Parish Council does not submit any comments to the two applications above.

Construction of porch and canopy - 6 And 7 Dene Royd Court Stainland Elland Calderdale HX4 9QW. Ref. No: 24/00670/HSE

RESOLVED:

- 3) That no comments be submitted for planning application Ref. No: 24/00670/HSE.

First floor extension to rear - 1 Gray Hall Stainland Elland Calderdale HX4 9PJ. Ref. No: 24/00648/HSE

RESOLVED:

- 4) That the following comments be submitted for planning application Ref. No: 24/00648/HSE 'The Parish Council supports the Conservation Officers Comments'

21.71.18 **FINANCIAL MATTERS**

Lloyds Current Account

It was noted that that Lloyds Current Account as of 21/08/24 was £53,351.59.

Financial Reports

The financial reports financial reports including bank reconciliation and budget comparison were received and noted.

RESOLVED:

- 1) That the Lloyds Current balance be noted.

- 2) That the financial reports including the bank reconciliations and budget comparison for the period ending 31/07/2024 be received and noted.

21.71.19 **EXCLUSION OF PRESS AND PUBLIC**

This item was not required.

21.71.20 **ITEMS FOR DISCUSSION AT THE NEXT MEETING**

Members raised the following items for inclusion on the agenda for the September scheduled meeting:

- Outsourcing Payroll (Quotations)
- Project Review - Cllr Laura Peckover to report on this item
- Review of Parish Business Plan
- Orchard Hedge Cutting Planting

21.71.21 **DATE OF NEXT MEETING**

The date of the next meeting was noted to take place on Thursday 26th September 2024 at 6.30pm, at the Old Library, Stainland.

There being no further business, the Chair closed the meeting at 19:51pm.

These draft minutes were approved as a true record of the meeting and signed by the Chair at the meeting held on:

**The copy signed by the Chair to include alterations [if any], recorded in long-hand of the changes agreed by the meeting with the changes signed and dated. Loose leaf pages to be initialled.*