



STAINLAND & DISTRICT PARISH COUNCIL

Stainland & District Parish Council

Clerk: Mrs L Peckover

Tel: 07493231380. E-mail: parish.clerk@sdpc.uk

1st July 2024

69TH meeting of Stainland & District Parish Council, held on THURSDAY 27th June 2024 at 6.30pm in The Old Library, Stainland.

Present LF, MM, DM, JB, ALB

Minutes taken by Mrs L Peckover (CLERK & RFO)

Minutes

24.69.01. Reminder by the Chair of the Council's expectations for the audio recording of this meeting
Noted

Noted that the Clerk & Cllr Mitchell are recording the meeting.

24.69.02. Apologies

2.1 To receive apologies for absence and record these in the minutes

2.2 To consider the approval of reasons for absence given by councillors

Resolved none received

24.69.03 Dispensations

3.1 To receive, consider and decide upon any applications for dispensation

3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

Cllr Fieldhouse noted that she has supported the shaw park grant application and therefore would not take part in voting for this item.

24.69.04 To confirm the minutes of meeting held on 23rd May 2024, as a true and correct record.

Resolved to accept the previous minutes.

24.69.05 To review and if appropriate to adopt the updated financial regulations. This has been circulated for review ahead of the meeting

Resolved that all accepted the financial regulations, Clerk to add to the website.

24.69.06. Annual Governance and Accountability Return (AGAR) 2023-24 To discuss:

06.1) Note the Annual Internal Audit Report for 2023-24 included as part of the AGAR 2023-24.

06.2) approve Section 1 - Annual Governance Statement 2023-24 for Stainland & District Parish Council, AGAR 2023-24.

06.3) approve Section 2 - Accounting Statements 2023-24 for Stainland & District Parish Council, AGAR 2023-24.

06.4) approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

Resolved all accepted to approve the above items for the 2023/24 AGAR.

06.5) Approve the public rights notice period.

Resolved all accepted to approve the above.

24.68.07 Financial matters:

07.1 To receive and note current bank balances: Lloyds Current Account - £63,833.36 as of 18/06/24

07.2 To receive and note financial reports including bank reconciliation and budget comparison (appendix 1)

07.3 To receive an end of year update.

Resolved to accept the finance update.

24.69.08 To Consider any grant applications received.

It was discussed that Shaw Park have made a request for £2000 towards a container cabin. Cllr Mullany proposed to support the grant and Cllr Lyness-Brown & Cllr Bottomley supported.

It was discussed that Stainland Stags have made a request for £480

It was noted that we are unable to progress this application due to lack of information and documents being unavailable until the meeting. The Clerk was unable to ratify the documents and therefore this application is to be added to October's meeting when the next round of grants is discussed.

24.69.09 Correspondence

1. Request for repairs to unadopted road at 1885

It was resolved that we don't have a specific power to do this work.

2. Lack of maintenance of public footpath at Sowood

It was noted that the resident is now dealing with this privately.

3. Letter requesting maintenance of graveyard at Beestonley Lane.

It was noted that there has been a request from resident to clear grave yard. Clerk to contact community payback around this issue.

24.69.10 To receive an update from Stainland & District Community Charity appointed trustees.

It was noted that Community hours are discretionary and that community groups can now apply for one hour free use of the function hall.

The charity have several events planned to raise money such as a brunch and gong sound bath.

19.16 Cllr Lyness-Brown left the room

24.69.11 To receive an update on Drury Lane Allotments & Improvements to Drury Lane public footpath.

It was noted that an update was given by Cllr Fieldhouse on the allotment fence and footpath.

Plot holders and the Allotment association have sent a note of thanks to SDPC for the continued support and funding of projects to ensure the site is maintained and safe.

Rights of way team is going lay hardcore on the footpath which gets quite muddy. This will happen this year.

19.22 Cllr Lyness-Brown entered the room

24.69.12 To receive an update on closure and sale of URC church hall and graveyard in Holywell Green

Cllr Fieldhouse gave an update from ESB. They are still in discussions with the church on costs, The Clerk advised that our insurance would cover the graveyard for public liability. ESB would have to purchase the land and gift to SDPC.

Still lots of questions to ask and find out about the impact on all of the graveyards in the area.

Clerk to speak to community pay back.

Clerk to email the church re costs of the grave yard.

Cllr Mullany to contact tree surveyor

24.69.13 To discuss maintenance of garden areas not maintained by CMBC

Resolved that the clerk is to pay £280 invoice to pay for 10 areas covered this week. Overall it was seen as a good value for money.

Resolved Clerk to ask community pay back to clear cat steps.

Resolved we wish to have the contractors on a 4-6 week basis which would total approximately £1100.

Cllr Fieldhouse to enquire about the Corner at Stainland memorial park at fall spring entrance, SDPC would like to put a bench & clear the area.

24.69.14 To receive an update on local listing of the tenter posts and their recent donation to SDPC, likely costs involved in reinstating them in a suitable location.

It was noted that we have no update from the owner of the land on the location of the tenter posts that have been removed.

19.37 Cllr Mitchell left the meeting.

24.69.15 To discuss and make comment on planning applications within the parish.

- [Construction of a dwelling](#) 

Land Adjacent 18 South Parade Stainland Elland Calderdale


Ref. No: 24/00341/FUL | Received: Tue 09 Apr 2024 | Validated: Fri 19 Apr 2024 | Status: Pending Consideration

Resolved that MM will make comments on the application.

- [Two storey extension \(retrospective\)](#) 

Turley Cote Farm Turley Cote Lane Outlane Elland Calderdale HD3 3GF

Ref. No: 24/00380/HSE | Received: Fri 19 Apr 2024 | Validated: Wed 08 May 2024 | Status: Pending Consideration

- [Variation of Condition 1 \(approved plans\) on application number 20/00282/FUL - Change approved plans](#) 

Turley Cote Cottage Turley Cote Lane Outlane Elland Calderdale HD3 3GF

Ref. No: 24/00472/VAR | Received: Wed 15 May 2024 | Validated: Tue 04 Jun 2024 | Status: Pending Consideration

Cllr Mullany to make comments on behalf of sdpc.

- [Creation of two additional apartments within existing apartment building](#) 

Burrwood Court Stainland Road Elland Calderdale

Ref. No: 24/00488/FUL | Received: Tue 21 May 2024 | Validated: Tue 04 Jun 2024 | Status: Pending Consideration

Resolved that Cllr Mullany will make comments around parking and the bus stop provisions.

24.69.16 To receive any update on CMBC's investigations around improvements to road and pavement layouts around Bowling Green School

Cllr Lyness-Brown gave an update on the plans. It was noted that the proposal would give limited access to the road next to the school.

Resolved that we plan to submit comments

24.69.17 To discuss and to agree Proposals for the Old tennis courts at Stainland Memorial Park

Cllr Fieldhouse gave an update. It was noted that the Tennis courts are under an asset transfer with the cricket club and they plan to make this a multi purpose facility going forward. It would not be viable to make big changes to the area whilst there is an asset transfer pending.

Resolved that we will get a quote for a simplified goal back that can be relocated and come back to full council.

24.69.18 To discuss promoting and participating in National Meadows Day Saturday 6th July 10am-12noon

Cmbc will be getting the meadow planted and teach people about natural habitats and species.

24.69 .19 To receive an update on replacement of the Parish Council's grit bins that have been misplaced by CMBC

CMBC are yet to order the bins.

24.68.20 To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at agenda item 24.69.20 to being prejudicial to the public interest

24.69.21 To notify the clerk of matters for inclusion on the agenda of the next meeting

Resolved all will email the Clerk.

24.69.22 To confirm the date of the next meeting as Thursday 27th July 2024.

Resolved all agreed and accepted the apologies of the clerk for this meeting.