



# STAINLAND & DISTRICT PARISH COUNCIL

Stainland & District Parish Council

Clerk: Mrs L Peckover

Tel: 07493231380. E-mail: parish.clerk@sdpc.uk

19<sup>th</sup> June 2024

Dear Councillors & Members of the public

You are summoned to attend the 69TH meeting of Stainland & District Parish Council, to be held on THURSDAY 27<sup>th</sup> June 2024 at 6.30pm in The Old Library, Stainland.

Mrs L Peckover (CLERK)

*There will be a public session at the beginning of the meeting and this will commence at 6.30pm.  
(Members of the public will adhere to the rules set by the council for this session)*

## A G E N D A

24.69.01. Reminder by the Chair of the Council's expectations for the audio recording of this meeting

24.69.02. Apologies

2.1 To receive apologies for absence and record these in the minutes

2.2 To consider the approval of reasons for absence given by councillors

24.69.03 Dispensations

3.1 To receive, consider and decide upon any applications for dispensation

3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

24.69.04 To confirm the minutes of meeting held on 23<sup>rd</sup> May 2024, as a true and correct record.

24.69.05 To review and if appropriate to adopt the updated financial regulations. This has been circulated for review ahead of the meeting

24.69.06. Annual Governance and Accountability Return (AGAR) 2023-24 To discuss:

06.1) note the Annual Internal Audit Report for 2023-24 included as part of the AGAR 2023-24.

06.2) approve Section 1 - Annual Governance Statement 2023-24 for Stainland & District Parish Council, AGAR 2023-24.

06.3) approve Section 2 - Accounting Statements 2023-24 for Stainland & District Parish Council, AGAR 2023-24.

06.4) approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

06.5) Approve the public rights notice period.

24.68.07 Financial matters:

07.1 To receive and note current bank balances: Lloyds Current Account - £63,833.36 as of 18/06/24

07.2 To receive and note financial reports including bank reconciliation and budget comparison (appendix 1)

07.3 To receive an end of year update.

24.69.08 To Consider any grant applications received.

24.69.09 Correspondence

1. Request for repairs to unadopted road at 1885
2. Lack of maintenance of public footpath at Sowood
3. Letter requesting maintenance of graveyard at Beestonley Lane.

24.69.10 To receive an update from Stainland & District Community Charity appointed trustees.

24.69.11 To receive an update on Drury Lane Allotments & Improvements to Drury Lane public footpath.

24.69.12 To receive an update on closure and sale of URC church hall and graveyard in Holywell Green

24.69.13 To discuss maintenance of garden areas not maintained by CMBC

24.69.14 To receive an update on local listing of the tenter posts and their recent donation to SDPC, likely costs involved in reinstating them in a suitable location.

24.69.15 To discuss and make comment on planning applications within the parish.

- [Construction of a dwelling](#) 


Land Adjacent 18 South Parade Stainland Elland Calderdale

Ref. No: 24/00341/FUL | Received: Tue 09 Apr 2024 | Validated: Fri 19 Apr 2024 | Status: Pending Consideration

- [Two storey extension \(retrospective\)](#) 

Turley Cote Farm Turley Cote Lane Outlane Elland Calderdale HD3 3GF

Ref. No: 24/00380/HSE | Received: Fri 19 Apr 2024 | Validated: Wed 08 May 2024 | Status: Pending Consideration

- [Variation of Condition 1 \(approved plans\) on application number 20/00282/FUL - Change approved plans](#) 

Turley Cote Cottage Turley Cote Lane Outlane Elland Calderdale HD3 3GF

Ref. No: 24/00472/VAR | Received: Wed 15 May 2024 | Validated: Tue 04 Jun 2024 | Status: Pending Consideration

- [Creation of two additional apartments within existing apartment building](#) 

Burrwood Court Stainland Road Elland Calderdale

Ref. No: 24/00488/FUL | Received: Tue 21 May 2024 | Validated: Tue 04 Jun 2024 | Status: Pending Consideration

24.69.16 To receive any update on CMBC's investigations around improvements to road and pavement layouts around Bowling Green School

24.69.17 To discuss and to agree Proposals for the Old tennis courts at Stainland Memorial Park

24.69.18 To discuss promoting and participating in National Meadows Day Saturday 6<sup>th</sup> July

24.69.19 To receive an update on replacement of the Parish Council's grit bins that have been misplaced by CMBC

24.68.20 To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at agenda item 24.69.20 to being prejudicial to the public interest

24.69.21 To notify the clerk of matters for inclusion on the agenda of the next meeting

24.69.22 To confirm the date of the next meeting as Thursday 27<sup>th</sup> July 2024.