

Stainland and District Parish Council

7th Annual Council Meeting

Minutes

23rd May 2024

Cllrs in attendance – Cllr Fieldhouse, Cllr Mullany, Cllr Lyness-Brown, Cllr Bottomley, Cllr Mitchell

Minutes taken by Laura Peckover
Parish Clerk & RFO

| | Item |
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| 24.07.01 | <p>To appoint a Chair of the Council who, unless he or she resigns, becomes disqualified, is no longer a Councillor, or is otherwise replaced by resolution of the Council, shall continue in office until the date of the next Annual Meeting of the Council, and to allow the newly elected Chairman one calendar week to accept, sign and return the Acceptance of Office to the Parish Clerk.</p> <p>Resolved that the Chair will be Cllr Fieldhouse, proposed by Cllr Lyness-Brown & approved by Cllr Mullany, Cllr Mitchell & Cllr Bottomley</p> |
| 24.07.02 | <p>To appoint a Vice Chair of the Council who, unless he or she resigns, becomes disqualified, is no longer a Councillor, or is otherwise replaced by resolution of the Council, shall continue in office until the date of the next Annual Meeting of the Council, and to allow the newly elected Chairman one calendar week to accept, sign and return the Acceptance of Office to the Parish Clerk.</p> <p>Cllr Mitchell Resigned as vice chair.</p> <p>Resolved that our Vice Chair will be Cllr Mullany Alex Lyness-Brown & Mark Mullany expressed an interest in becoming vice chair. Cllr Lyness-Brown & Cllr Bottomley approved.</p> |
| 24.07.03 | Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning the Parish. |
| 24.07.04 | <p>To record any apologies for absence</p> <p>Cllr Mitchell left at 19.07 during item 24.07.02. Cllr Mitchell left all councillors an envelope excluding the Parish Clerk.</p> |
| 24.07.05 | <p>To receive and record any declarations of interest.</p> <p>Resolved that no declarations of interest received.</p> |
| 24.07.06 | <p>Confirmation of the accuracy of the minutes of the last meeting of the Council.</p> <p>Resolved to accept the previous minutes.</p> |
| 24.07.07 | <p>Review of delegation arrangements to committees, sub-committees, staff and other local authorities</p> <p>Resolved to remain with one monthly meeting and have adhoc meetings as required.</p> |

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| 24.07.08 | <p>Review of the terms of reference for committees</p> <p>Resolved this was not required at this time given meetings have now merged into one monthly meeting.</p> |
| 24.07.09 | <p>Appointment of members to existing committees</p> <p>Resolved that all members are on all committees with the exclusion of Staffing where only Cllr Fieldhouse, Cllr Mullany, Cllr Lyness-Brown, Cllr Bottomley are on this committee.</p> |
| 24.07.10 | <p>Appointment of any new committees in accordance with Standing Order 4 regulations</p> <p>Resolved this is not required.</p> |
| 24.07.11 | <p>Review and adoption of appropriate Standing Orders and financial regulations</p> <p>New financial regs to be reviewed next month and presented by Clerk.</p> |
| 24.07.12 | <p>Review of arrangements (including legal agreements) with other local authorities, not for-profit bodies and businesses.</p> <p>Clerk to invite the trustees of TOL to a meeting to discuss JWA</p> <p>Clerk to invite Allotment association to a meeting.</p> |
| 24.07.13 | <p>Review of representation on or work with external bodies and arrangements for reporting back</p> <p>Cllr Bottomley to attend Liaison meetings with CMBC</p> <p>Cllr Mullany to attend YLCA Branch meetings</p> <p>Cllr Mitchell & Cllr Bottomley to continue as Trustees for the Library</p> |
| 24.07.14 | <p>Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.</p> <p>Resolved meetings will take place at 6.30 on the last Thursday of the month.</p> <p>Resolved to pay the room booking invoices for TOL for use up to December 2024.</p> |