



STAINLAND & DISTRICT PARISH COUNCIL

Stainland & District Parish Council

Clerk: Mrs L Peckover

Tel: 07493231380. E-mail: parish.clerk@sdpc.uk

28th March 2024

In attendance - Cllr Mullany, Cllr Fieldhouse, Cllr Bottomley

Minutes taken by Laura Peckover- Parish Clerk & RFO

MINUTES

24.66.01. Reminder by the Chair of the Council's expectations for the audio recording of this meeting
Noted

24.66.02. Apologies

2.1 To receive apologies for absence and record these in the minutes

2.2 To consider the approval of reasons for absence given by councillors

Resolved that we have received apologies from Cllr Lyness-Brown with explanation & Cllr Mitchell who gave no reason.

24.66.03 Dispensations

3.1 To receive, consider and decide upon any applications for dispensation

3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

Resolved that no declarations made.

24.66.04 To confirm the minutes of meeting held on 25TH February 2024, as a true and correct record.

Resolved all accepted the previous minutes.

24.66.05 To discuss and make decision how we can support Elland Silver band to secure HWGC building and to receive an update on the loss of HWG UR Church Hall as a community asset and an update on the registration of Holywell Green UR Church hall as an Asset of Community Value.

It was noted that Elland Silver Band is a registered CIC which has 6 different music groups, with several age groups. They have a membership base of around 120 people.

It was noted that ESB has outgrown its current premises in Elland.

It was noted that The Community Ownership Fund may be an option to fund the purchase.

Elland Silver Band are still looking at how logistically the building would run.

Resolved that the Clerk is to provide a letter of recommendation to support this process.

24.66.06 To make resolution on the formation of Drury Lane allotment association.

Update to be given by allotment holders on behalf of the tenant group following their meeting with NAS.

To agree the summarised their aims below.

- Formation of a Tenants Association affiliated to NAS from 1.4.24 (tenancy agreement and payment date)
- Elect at least one Parish Councillor as a trustee.
- Parish Council to remain as the body which collects rents from tenants. Tenancy agreements would be between the tenant and the Parish Council.
- The Parish Council devolves responsibility for day to day running of the site to the Tenants Association. This would include maintaining a waiting list, offering vacant plots to the next person on the list, inspections and feedback, support for tenants - eg buddying new tenants, arranging seed purchase, plants swaps, Open Days etc etc.

It was noted that roles were allocated at the meeting where all tenants agreed to form an allotment.

It was noted that the first meeting will take place on Tuesday 9th April to review constitution

Amendment to policies have been made inline with having allotment association.

There has been a new email account set up with shared file system with SDPC.

Inspections took place on Wednesday and notices to quit will be issued next week.

Tenancy agreements will be issued first week in April 2024.

Resolved to approve the formation of an allotment association.

Resolved to elect Cllr Fieldhouse as nominated representative for SDPC.

24.66.07 Update on work to improve Drury Lane Allotments

Cllr Fieldhouse explained that the fencing contractor is providing a new price and plan due to the design of the gate.

24.66.08 To receive an update from Stainland & District Community Charity appointed trustees.

No meeting since last month.

Resolved that we need full receipts for spend on library – Clerk to email Simon Bottomley.

24.66.09 To discuss and make resolution around access to SDPC mail & equipment at TOL.

It was noted that the clerk will be given a key for the post box. Cllr Fieldhouse and Cllr Bottomley will discuss getting a locked storage cupboard in the building. It was noted that it is seen as unreasonable that the clerk has to carry furniture in and out of the building on a weekly basis.

24.66.10 To discuss and to agree to progress plans for a basketball hoop at Stainland Memorial Park

It was noted that we are awaiting CMBC to discuss the purchase and funding aspect of providing the equipment.

Cllr Fieldhouse has been looking at the possibility of grants for renovating the tennis courts.

24.66.11 To discuss and make resolution around applying for a local listing of the tenter posts and tenter post site in Stainland

Resolved there is no update on the application. Cllr Fieldhouse is still researching the area.

It was noted that we are awaiting contact from CMBC conservation officers regarding Stainland cross.

24.66.12 To receive an update on the orchard / hedgerow maintenance day involving children from Bowling Green School.

It was noted that Bowling Green school brought 20 children to a planting day, which was a very successful event.

Cllr Fieldhouse organise a planting day – Clerk to advertise when the date is set.

24.66.13 To discuss the impact on upcoming changes to employment law and how this will impact SDPC.

Resolved to defer to April

24.66.14 To discuss community preparedness.

It was noted that we will liaise with local community buildings to gauge interest in forming a plan.

24.66.15 To receive an update on grit boxes

It was reported that grit boxes are found but not being set out in location.

24.66.16 To Receive any update on CMBC's investigations around improvements to road and pavement layouts around Bowling Green School

Noted that Cllr Lyness- Brown chased and has given update that traffic analysis will take place after easter.

24.66.17 To discuss the creation of a conservation area for Holywell Green

It was discussed that a neighbourhood plan would look at the parish needs and incorporate a joined conservation area.

Resolved that Cllr Mullany will work on this and bring to the next meeting.

24.66.18 To receive an update on neighbourhood planning & Biodiversity training course attended by Cllr Mullany.

Cllr Mullany gave an overview of the sessions attended and advised that the slides from the training course have been shared on our shared drive.

It was noted we need to publicise events on biodiversity.

24.66.19 To discuss and make comment on planning applications within the parish.

📄 [Two storey side extension](#) 💬

Turley Cote Cottage Turley Cote Lane Outlane Elland Calderdale HD3 3GF

Ref. No: 24/00232/HSE | Received: Wed 13 Mar 2024 | Validated: Wed 13 Mar 2024 | Status: Pending Consideration

Resolved to make comment on the design that we would like to see of higher quality as it sits within greenbelt area. It is not in keeping with the development.

📄 [The addition of door sets and one window to the rear elevation.](#) 💬

3 Providence Hill Beestonley Lane Stainland Elland Calderdale HX4 9PL

Ref. No: 24/00216/191 | Received: Fri 08 Mar 2024 | Validated: Fri 08 Mar 2024 | Status: Pending Consideration

Resolved to question the application form, Cllr Mullany to submit comments. We do not support this application.

[!\[\]\(38961669a3562c85e60c4f915eb97306_img.jpg\) Demolition of existing rear extension and replacement with two storey extension.](#)

9 Park Lane Sowood Elland Calderdale HX4 9JD

Ref. No: 24/00192/HSE | Received: Fri 01 Mar 2024 | Validated: Tue 12 Mar 2024 | Status: Pending Consideration

Resolved to question the two floors being identical with lounge & kitchen.

[!\[\]\(19f0d8884a7d0fabc1023db5dd2e1ce8_img.jpg\) Detached garage](#)

Doonhamer Berry Mill Lane Stainland Elland Calderdale HD3 3HG

Ref. No: 24/00185/HSE | Received: Thu 29 Feb 2024 | Validated: Thu 29 Feb 2024 | Status: Pending Consideration

Resolved that we would like justification for the use of the building. There is currently hardstanding parking. We would like to know the justification of the building. Cllr Mullany to add comments.

24.66.20 Financial matters:

18.1 To receive and note current bank balances: Lloyds Current Account - £21,583.03 as of 21/3/24

18.2 To receive and note financial reports including bank reconciliation and budget comparison (appendix 1)

Resolved to accept the financial reports, noted the clerk will now go through the year end process and update at our next meeting.

It was noted that the Clerk is prepared for the audit with the exception of spending on the charity.

24.66.21 To notify the clerk of matters for inclusion on the agenda of the next meeting

Nature area, Community preparedness, AGAR update, Tennis courts

24.66.22 To confirm the date of the next meeting as Thursday 18th April 2024 Annual Parish Meeting & Thursday 25th April 2024 Monthly council meeting.

Resolved to accept