



STAINLAND & DISTRICT PARISH COUNCIL

Stainland & District Parish Council

Clerk: Mrs L Peckover

Tel: 07493231380. E-mail: parish.clerk@sdpc.uk

7th December 2023

Dear Councillors & Members of the public

You are summoned to attend the **62nd meeting of Stainland & District Parish Council**, to be held on
THURSDAY 14th DECEMBER 2023 at 7.30pm in The Old Library.

Mrs L Peckover (CLERK)

*There will be a public session at the beginning of the meeting and this will commence at 7.30pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

23.62.01. Reminder by the Chair of the Council's expectations for the audio recording of this meeting

23.62.02. Apologies

- 2.1 To receive apologies for absence and record these in the minutes
- 2.2 To consider the approval of reasons for absence given by councillors

23.62.03. Dispensations

- 3.1 To receive, consider and decide upon any applications for dispensation
- 3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

23.62.04. To confirm the minutes of meeting held on 23rd November 2023, as a true and correct record.

23.62.05. To receive information on the following ongoing/current matters and decide further action where necessary

- 5.1 To receive further information on the provision of gritting

23.62.06 To consider and decide upon the following planning applications:

- 6.1 Ref. No: 23/01014/LBC

Front door to be replaced with non-opening window; kitchen window to be replaced with single door and 2 side windows (main entrance); lower the external ground level to front elevation; damp proof membrane; mortar joints and stonework to be repaired (Part Retrospective) (Listed Building Consent) - Gray Hall Barn 24 Bowling Green Road Stainland Elland Calderdale HX4 9PF

6.2 Ref. No: 22/01293/FUL

Replacement of existing container with satellite office structure (Revised Scheme to 22/00444/FUL) - 299 Stainland Road Elland Calderdale HX4 9EH

23.62.07. To receive an update on the funds spent & earmarked for projects provided by SDPC to SDCC

23.62.08. To discuss and make resolution on Graveyard maintenance Is SDPC able to commit to taking on the graveyards for HGURC

23.62.09. To discuss the budget for 2024/25

Requests alongside standard budget items to be considered are as follows:

£4000 Electrical Works, £3000 Suspended Ceiling & £3000 Windows – TOL

£1000 Communications events

£1300 Go Local adverts

Tenterpost site £3000

Allotments - fence 4500 & removal of rubbish by CMBC 1500, improvements to footpath £5000

Orchard- removal of debris £2000

Stainland park - Basketball hoop and goal with cricket wicket £5000

Improvements around the cross to garden and hard landscape areas £ 2000

General grounds upkeep and maintenance £1000

Planters £300

Garage Rent £60

Christmas tree £200

23.62.10 To discuss grant applications received and consider for decision

23.62.11. To receive and consider for decision any recommendations from the Council's

Committees/projects:

10.1 Finance Committee

10.2 Environmental projects

10.3 Communications

10.4 Drury Lane Allotments

10.5 Jubilee Orchard

23.62.12. Financial matters:

11.1 To receive and note current bank balances:

Lloyds Current Account - £37,133.61 as of 7/12/23

11.2 To receive and note a bank reconciliation and financial reports.

- 11.3 To approve the following accounts for payment:
£132.10 Go Local

23.62.13. To discuss and make decision on applications received for the three councillor vacancies

12.1 To discuss, accept or otherwise new applications.

23.62.14 Correspondence received:

To receive information on the following new correspondence and decide further action where necessary

- Email from MOP detailing points regarding our website, minutes & agendas.
- Proposed alterations to ward boundaries. Should we hold a public awareness meeting. How can we get involved?

23.62.15. Overdue Policies review. Proposal to adopt SDPC policies following revision and adoption of minor amendments and recommendations.

14.1 To discuss and approve or otherwise the following new policies to our list: Dignity at Work; Health & Safety; Disciplinary, Recording of meetings, Safeguarding; Communications, Business Continuity, Sustainability & Biodiversity.

23.62.16 To discuss and approve the policies for Drury Lane Allotments

23.62.17. To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at agenda item 23.62.16 to being prejudicial to the public interest

23.62.18. To notify the clerk of matters for inclusion on the agenda of the next meeting

23.62.19. To confirm the date of the next meeting as Thursday 25th January 2024.