



Stainland and District Parish Council

35th Policy & Finance Committee

Agenda

19th September 2023

Cllr Knights, Cllr Booth, Cllr Bottomley, Cllr Mitchell
One member of the public.

Laura Peckover
Clerk & Responsible Finance Officer

	Item
2023PF35.1	To note attendance and accept the reasons for absence or lateness. Resolved no apologies
2023PF35.2	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning Policy & Finance within the Parish. Resolved there was one member of the public.
2023PF35.3	To accept the minutes of the meeting held on 15.08.23. Resolved to accept the previous minutes
2023PF35.4	To receive Parish Councillors' declarations of interest. Resolved there were no declarations received.
2023PF35.5	To review the income & expenditure and budget from August 2023 to September 23. To accept or otherwise the reports presented by the Clerk. To note: <ul style="list-style-type: none">• Budget/Plan Spend to date (inc current month)• Actual Spend to date (inc income/expenditure this month)• Annual Budget figures (inc previous years underspends)• Annual to date variance amount• Forecast actual report Resolved to accept the reports presented by the clerk.
2023PF35.6	To discuss the six month Budget review and make necessary changes where required. The budget was reviewed and streamlined to release funds from projects that wouldn't go ahead this financial year. Requests have been made to consider for approval of funding <ul style="list-style-type: none">• Drury Lane allotments footpath £5600• library replacement windows approximately £13,000.



	<ul style="list-style-type: none">• Replacement of external lintels identified in the surveyor's report for an estimated £2000.• Website development approximately £1500 <p>It was noted that we have stream lined the budget and freed up £4300 from the budget</p> <p>Discussions took place around the priorities we have.</p> <p>The library windows are a priority and we have a grant of £3000 from CMBC for this already. A further £13,000 is required.</p> <p>It was noted that the library costs have risen and the charity is set to open the library by Q1 2024.</p> <p>Discussions were closed due to time constraints and it was decided to continue the meeting next week.</p>
2023PF35.7	<p>To discuss and make recommendations for Full Council on grant applications received by SDPC.</p> <p>Item not covered</p>
2023PF35.8	<p>To review & approve or otherwise the general reserves policy</p> <p>Resolved to accept the reserves policy and keep 6 months reserve at a figure of £22,218 and make recommendation to full council.</p>
2023PF35.9	<p>To discuss the grant applications made by SDPC to funding institutions providers to support to the following projects:</p> <ul style="list-style-type: none">• Allotments• Jubilee Orchard• Other environmental projects <p>It was noted that the charity is struggling to find grants.</p>
2023PF35.10	<p>To allocate policies to be reviewed for the next P&F meeting</p> <p>Item not discussed</p>
2023PF35.11	<p>To receive recommendation on policy review from councillors and make decision of approval to changes if appropriate.</p> <p>Item not discussed</p>
2023PF35.12	<p>To agree agenda items for the next meeting.</p> <p>Item not discussed</p>
2023PF35.13	<p>Date of next meeting 28th September 2023</p>