



Stainland and District Parish Council 34th Policy & Finance Committee Minutes

15th August 2023

Cllr Booth, Cllr Knights, Cllr Mitchell

Laura Peckover - Clerk & Responsible Finance Officer

	Item
2023PF34.1	To note attendance and accept the reasons for absence or lateness. <i>The Clerk should be informed of any reasons for lateness/ absence.</i> <i>No apologies received.</i>
2023PF34.2	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning Policy & Finance within the Parish. None present
2023PF34.3	To accept the minutes of the meeting held on 27.07.23 Resolved to accept
2023PF34.4	To receive Parish Councillors' declarations of interest. None received
2023PF34.5	To receive recommendation on policy review from councillors and make decision of approval to changes if appropriate. Resolved to defer this item.
2023PF34.6	To allocate polices for review by councillors at the next meeting. Resolved to defer this item.
2023PF34.7	To review the income & expenditure and budget from July 2023 to August 23. To note: <ul style="list-style-type: none">• Budget/Plan Spend to date (inc current month)• Actual Spend to date (inc income/expenditure this month)• Annual Budget figures (inc previous years underspends)• Annual to date variance amount• Forecast actual report It was noted that environmental budget is now at 85% spent so we need to monitor and ensure that this does not result in overspend.



2023PF34.8	To review & approve the general reserves policy Resolved to defer
2023PF34.9	To discuss the grant applications made by SDPC to funding institutions providers to support to the following projects: <ul style="list-style-type: none">• Allotments- None• The Old library – None (remove as future item)• Jubilee Orchard – Clerk to investigate Tree council grant• Other environmental projects – Lots of sports funds possible projects. It was resolved that Clerk to create a post asking for support in developing the old tennis courts. Would anyone like to get involved. Set date for meeting in September at the cricket club.
2023PF34.10	To discuss the budget process and make recommendation for full council on process. It was noted that the clerk is to request information from councillors ahead of the September budget review by 12 th September
2023PF34.11	To agree agenda items for the next meeting. Budget review, Standard items
2023PF34.12	Date of next meeting 19 th September