



**Stainland and District Parish Council  
9th Asset Management Committee  
Agenda**

16<sup>th</sup> March 2023

To all members of the Stainland and District Parish Council:

You are hereby summoned to attend the 9th Asset Management Committee Meeting of the Stainland and District Parish Council, to be held at **Stainland & Holywell Green United Reformed Church, HX4 9AJ**. Please note that the entrance is to the rear of the building. The meeting will take place on **Tuesday 21<sup>st</sup> March 2023 at 6:00pm** for the purpose of transacting the following business.

Laura White-Scott  
Clerk/Responsible Finance Officer

|            | Item   |
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| 2023AM9.1  | To accept any apologies  |
| 2023AM9.2  | To approve previous minutes  |
| 2023AM9.3  | Public Participation   |
| 2023AM9.4  | For councillors to make any relevant declarations of interest  |
| 2023AM9.5  | To discuss the planning permission decision  |
| 2023AM9.6  | To receive a report on the position of the Library CAT and plan next steps   |
| 2023AM9.7  | To receive a report on the position of the Allotment/Orchard purchase, to approve or otherwise the content of the complaint lodged in draft with Calderdale. |
| 2023AM9.8  | To receive an update on the application to the charity commission  |
| 2023AM9.9  | To discuss and update the working task list.   |
| 2023AM9.10 | To discuss the JWA meeting with CMBC   |
| 2023AM9.11 | To discuss and arrange access to the building for phase One & Phase Two of the project   |
| 2023AM9.12 | To discuss legal process moving forward  |
| 2023AM9.13 | To create and review the JWA between SDPC & The Old Library  |
| 2023AM9.14 | To discuss the bank account, signatories and accounting process.   |
| 2023AM9.15 | To discuss social media, website, email and phone account for the Old Library.   |
| 2023AM9.16 | To review the budget   |



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| 2023AM9.17 | To discuss possible funding opportunities for The Old Library.   |
| 2023AM9.18 | To review and approve the following policies for the Old Library:<br>Safeguarding Policy<br>H& S<br>Volunteer Policy |
| 2023AM9.19 | To receive an update on the volunteer pack progress  |
| 2023AM9.20 | To discuss the logo and branding for “The Old Library”   |
| 2023AM9.21 | To agree agenda items for the next meeting   |
| 2023AM9.22 | Date of Next Meeting   |