



## Stainland and District Parish Council 50th Ordinary Meeting Agenda

10<sup>th</sup> December 2022

**To all members of the Stainland and District Parish Council**

You are hereby summoned to attend the 50th Ordinary Meeting of the Stainland and District Parish Council to be held at Stainland & Holywell Green United Reformed Church, 221 Stainland Rd, HX4 9AJ. The entrance is to the rear of the building. The meeting will take place on **Thursday 15<sup>th</sup> December 2022 at 19.00 Hrs** for the purpose of transacting the business set out below.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation.

**Laura White-Scott Parish Clerk & RFO**

|          | Item                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 22.50.01 | To note the apologies and accept the reasons for absence or lateness.                                                                                                                                                                                                                                                                                                                                                |
| 22.50.02 | To accept the minutes of the Full Council Meeting held on 24 <sup>th</sup> November 2022.                                                                                                                                                                                                                                                                                                                            |
| 22.50.03 | To receive Parish Councillors' declarations of interest.                                                                                                                                                                                                                                                                                                                                                             |
| 22.50.04 | Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning them within the Parish.                                                                                                                                                                                                                                                                        |
| 22.50.05 | To receive reports from the Chairman, Committees and Councillors: <ul style="list-style-type: none"><li>• Chairman</li><li>• Environmental Committee</li><li>• Communications Committee</li><li>• Asset Management Committee</li><li>• Policy &amp; Finance Committee</li><li>• Planning Committee</li><li>• Staffing Committee – Including an update on Training for this cycle.</li><li>• Clerk's report</li></ul> |

|          |                                                                                                                    |                                        |                          |               |
|----------|--------------------------------------------------------------------------------------------------------------------|----------------------------------------|--------------------------|---------------|
| 22.50.06 | To receive an update on the walking bus scheme                                                                     |                                        |                          |               |
| 22.50.07 | To discuss the warm hub for the community through winter and the feedback received on possible usage.              |                                        |                          |               |
| 22.50.08 | To discuss grant applications which we plan to make.                                                               |                                        |                          |               |
| 22.50.09 | To discuss the 2022/23 precept                                                                                     |                                        |                          |               |
| 22.50.10 | To discuss the 2022/23 Budget                                                                                      |                                        |                          |               |
| 22.50.11 | To discuss Microsoft 365                                                                                           |                                        |                          |               |
| 22.50.14 | To receive financial reports for the current month, including payments made by the committees during November 2022 |                                        |                          |               |
|          | Transaction Date                                                                                                   | Transaction Description                | Debit Amount             | Credit Amount |
|          | 4.11.22                                                                                                            | Staff Wages                            | 977.34                   |               |
|          | 4.11.22                                                                                                            | AXO Leisure                            | 5280.00                  |               |
|          | 7.11.22                                                                                                            | Smart Pension                          | 18.00                    |               |
|          | 7.11.22                                                                                                            | CMBC Planning                          | 263.20                   |               |
|          | 14.11.22                                                                                                           | Go Local                               | 120.00                   |               |
|          | 14.11.22                                                                                                           | Dencroft garages                       | 900.00                   |               |
|          | 14.11.22                                                                                                           | Milk- Remembrance day- J BOOTH         | 3.10                     |               |
|          | 14.11.22                                                                                                           | Paper – L White                        | 7.00                     |               |
|          | 14.11.22                                                                                                           | Refreshments – Remembrance Day L White | 4.00                     |               |
|          | 14.11.22                                                                                                           | Plants – L Fieldhouse                  | 40.00                    |               |
|          | 14.11.22                                                                                                           | Plants – L Fieldhouse                  | 64.50                    |               |
|          | 14.11.22                                                                                                           | Plants – L Fieldhouse                  | 17.99                    |               |
|          | 14.11.22                                                                                                           | Sunflower gardening services           | 100.00                   |               |
|          | 16.11.22                                                                                                           | National Allotment Society Membership  | 66.00                    |               |
|          | 23.11.22                                                                                                           | Vodafone                               | 13.06                    |               |
|          | 29.11.22                                                                                                           | Remembrance Wreath LWHITE              | 20.00                    |               |
|          | 29.11.22                                                                                                           | Staff Wages                            | 1422.91                  |               |
|          | 29.11.22                                                                                                           | RV Roger Tree Order                    | 348.00                   |               |
|          | 29.11.22                                                                                                           | Tommy Topsoil - Bark                   | 246.50                   |               |
|          | 29.11.22                                                                                                           | Town Parish Audit                      | 155.00                   |               |
|          | 30.11.22                                                                                                           | AM Cook Website Hosting                | 85.41                    |               |
|          |                                                                                                                    |                                        | <b><u>£10,278.32</u></b> |               |
|          |                                                                                                                    |                                        |                          |               |
| 22.50.15 | To receive any Correspondence                                                                                      |                                        |                          |               |
| 22.50.16 | To agree agenda items for the next meeting.                                                                        |                                        |                          |               |
| 22.50.17 | Date of Next Meeting                                                                                               |                                        |                          |               |