



Stainland and District Parish Council
48th Ordinary Meeting
Minutes

27th October 2022

In Attendance - Cllr Fieldhouse, Cllr Mullany, Cllr Knights, Cllr James, Cllr Bottomley, Cllr Weeks.

Laura White-Scott Parish Clerk & RFO

	Item
22.48.01	To note the apologies and accept the reasons for absence or lateness. Resolved to note that Cllr Booth & Cllr Lyness-Brown both sent apologies to the clerk ahead of the meeting.
22.48.02	To accept the minutes of the Full Council Meeting held on 29 th September 2022. Resolved to accept the previous minutes.
22.48.03	To receive Parish Councillors' declarations of interest. It was resolved that no declarations were received.
22.48.04	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning them within the Parish. One member of public attended. MOP raised the issue of moss on the pavements which are in need of attention. It was resolved that that Cllr Fieldhouse would contact CMBC to request they deal with the issue. MOP raised the issue of buses and the cancelations of the services. It was noted that Cllr Lyness-Brown has already contacted the bus service and Cllr Bellenger has started a petition. It was resolved that Cllr Knights will add the bus cancelations to the Go Local article.
22.48.05	To discuss the Microsoft 365 office package Resolved to defer to next month.
22.48.06	To discuss Remembrance Day arrangements Poster notices to be put in notice boards and at the park. Drinks to be served at Stainland cricket club after the service.
22.48.07	To receive an update on the walking bus scheme Cllr Lyness-Brown is awaiting CMBC to give details regarding insurance and risk assessments.
22.48.08	To discuss a full council training day - The vision of The Parish Council Cllr Booth will run the session on 20 th November. All to attend.

22.48.09	<p>To discuss YLCA branch meetings Resolved that Cllr Bottomley will continue to attend and Cllr Mullany will attend when required on behalf of Cllr Bottomley.</p>
22.48.10	<p>To receive reports from the Chairman, Committees and Councillors:</p> <ul style="list-style-type: none"> • Chairman It was noted that the new goal post was installed and had great feedback already. • Environmental Committee Pond contractor has not attended, awaiting update from new contract. <p>Transfer of allotments- CMBC have now made agreement. Awaiting legal team to exchange contracts. Current land owner has given permission to plant 10 trees. Cllr Weeks has started to clear the allotments of rubbish and CMBC have started collecting. Orchard planting will take place next month.</p> <p>CAT steps – Need to book contractor for clearing the leaves.</p> <p>Grounds Maintenance –We have a local contractor that is potentially going to work on a day rate.</p> <p>Heritage railings- snagging still not complete.</p> <p>Play area – No updates, awaiting CMBC.</p> <p>Grit Bins- Now at the depot and due to be distributed in winter.</p> <p>Walking bus- Awaiting CMBC to progress with insurance and risk assessment.</p> <ul style="list-style-type: none"> • Communications Committee Library naming was discussed and has been well received. <p>Cllr Knights to contact winner of library naming prize.</p> <ul style="list-style-type: none"> • Asset Management Committee Cllr Fieldhouse reminded of the Community ownership fund grant which has a deadline. <p>No updates on the transfer.</p> <ul style="list-style-type: none"> • Policy & Finance Committee No meeting this cycle. <p>Resolved to accept all reports produced by Clerk.</p> <p>Resolved the AGAR has now complete and the public notice has been served.</p> <ul style="list-style-type: none"> • Planning Committee Productive meeting this month, had contact from a local resident regarding a barn conversion in Sowood. • Staffing Committee – Including an update on Training for this cycle. Not Quorate so unable to hold the meeting.

	<ul style="list-style-type: none"> Clerk's report <p>It was discussed that Holywell green church have contacted the council to run a warm hub. It was resolved that we will gather information and bring to the next meeting.</p>		
22.48.11	To receive an update on the Annual Governance and Accountability Return (AGAR) 2021-22 Covered in previous section 22.48.10.		
22.48.12	To receive financial reports for the current month, including payments made by the committees during August & September 2022 Resolved that all transactions were accepted and approved.		
Transaction Date	Transaction Description	Debit Amount	Credit Amount
29/09/2022	AM COOK Website Hosting	£85.41	
29/09/2022	Salary Payments	£1169.96	
29/09/2022	YLCA	£66.80	
29/09/2022	Holywell green church	£80.62	
29/09/2022	JKE Website design	£30.00	
29/09/2022	Go Local	£120.00	
29/09/2022	Dencroft garages	£300.00	
29/09/2022	SLCC Membership	£144.00	
23/09/22	Vodafone	£13.06	
08/09/202	HMRC		£2582.87
07/09/22	ESE Direct grit bins	£954.00	
01/09/22	Salary Payments	£1026.90	
01/09/22	CLlr Fieldhouse Plants	£9.45	
01/09/22	CLlr Fieldhouse Plants	£10.00	
01/09/22	CLlr Fieldhouse Wood Treatment	£57.00	
01/09/22	YLCA Training	100.20	
01/09/22	MA Cook Website Hosting	£85.41	
		£4,185.40	£2,582.87
22.48.13	To receive any Correspondence Resolved none received.		
22.48.14	To agree agenda items for the next meeting. Warm hub, Updates on Grants,		
22.48.15	Date of Next Meeting 7pm 24 th November 22		