



**Stainland and District Parish Council  
21st Communications Committee  
MINUTES**

**Tuesday 27<sup>th</sup> September 2022 at 7.30pm**

Laura White-Scott (Clerk)  
Councillors present ALB JK LF

	Item
2022C21.1	Apologies and reasons for absence and lateness  JB & MM sent apologies
2022C21.2	Public participation session NONE
2022C21.3	To receive parish councillors' Declarations of Interest NONE
2022C21.4	To accept the minutes of the 20 <sup>th</sup> Communications Committees held on 16 <sup>th</sup> August 2022. Resolved to accept
2022C21.5	To review engagement of social media for August- September 22. To decide any scheduled posts for this month on Facebook and the sdpc.uk website.  Resolved that there was positive feedback over the last month.  Resolved that JK will take an item from each committee to do a monthly basis to post on social media. Add this to full council agenda
2022C21.6	To review the Communications Strategy and discuss progress made this cycle.  Discussed delivery issues and how to reach a wider audience online.
2022C21.7	To review and discuss the budget for communications committee. Resolved that £1000 to be removed for data gathering, Discussed the overall spend of £437 spent so far of the £3000 budget.
2022C21.8	To discuss renaming of the old library building and the outcome of the public vote.  The two names which have been voted top are at a draw. It was decided that the trustees will be given the deciding vote at full council. If this is still a draw then the user groups will be asked to vote.  Resolved that the name will be launched on Friday morning. JK to compose wording for LW to publish.

2022C21.9	<p>To agree message (and associated costs) to be sent out with the Stainland Conservation Area awareness documents, as presented by Chair of Planning Committee Clerk to present quotes for printing.</p> <p>Resolved to defer to the next meeting.</p>
2022C21.10	<p>To discuss the plan for launch of the community centre.</p> <p>JK &amp; JB have made a countdown plan for the launch of the library. Book sale, furniture sale, tea &amp; cakes, Friday launch &amp; Saturday afternoon launch.</p> <p>JK to Look at green options for promotional merchandise.</p>
2022C21.11	<p>To discuss arrangements for the Remembrance service</p> <p>Sunday 13<sup>th</sup> November 2022 3pm</p> <p>LW to contact for possible bugle Elland silver band Elland Anchor men Boys brigade</p> <p>Resolved to get dedicated nominee for laying of wreath.</p> <p>Resolved that the area needs to be tidied before the date. Env committee to take this task.</p>
2022C21.12	<p>Items for next meeting</p> <p>Standard agenda items.</p> <p>Volunteer register</p>
2022C21.13	<p>Date of next meeting: 18<sup>th</sup> October 2022</p>