



Stainland and District Parish Council

45th Ordinary Meeting 28th July 2022

DRAFT Minutes

Present: Councillor Fieldhouse (Chair), Councillor Weeks, Councillor Bottomley, Councillor Mullany, Councillor Knights, Councillor Lyness-Brown (minutes), Councillor Booth and Councillor James.

	Item
22.45.01	Apologies Resolved that apology had been received from the Clerk.
22.45.02	Previous Minutes Resolved to accept the minutes of the minutes of the meeting held 30th June 2022
22.45.03	Declarations of Interest Resolved that no declarations of interest were made.
22.45.04	Public Participation No members of the public were in attendance.
22.45.05	Civility and Respect Pledge Resolved that SDPC would sign up to the pledge to uphold good behaviour, civility and respect.
22.45.06	Renaming of the old Library Resolved to place out to public consultation on Facebook and also some face-to-face canvassing. Results to be discussed at next full council meeting.



	Item
22.45.07	<p>To review and appoint a solicitor for the Library transfer</p> <p>Following discussion regarding possible searches that could be imposed by CMBC, it was resolved for Councillor Booth to request more detailed information from the competing firms so far and to discuss with Councillor Fieldhouse and press ahead without awaiting a further full council meeting.</p>
22.45.08	<p>Communications Strategy</p> <p>Updated Communications Strategy accepted.</p>
22.45.09	<p>Discuss and Approve Stainland Conservation Area Awareness Leaflet</p> <p>Deferred to the next full council.</p>
22.45.10	<p>Friends of Shaw Park</p> <p>It was resolved that members of the environment committee would assist the new FOSP to set up a constituted group. It was noted that Councillor Fieldhouse had recently had a meeting with CMBC volunteer manager where this was mentioned and CMBC had pointed out that FOSP would need their own liability insurance, but they could assist with training once the group was constituted. A number of people have come forward interested in being involved, and the old FOSP group have offered to transfer funds to the new group.</p>



<p>22.45.11</p>	<p>Reports from Chair, Committees & Councillors</p> <p>Environment –</p> <ul style="list-style-type: none">• Heritage railings now installed outside Holywell Inn although some minor works required for completion.• The plan for the toddler’s area in Stainland Memorial Park is now being sent out to tender.• Allotment transfer – awaiting CMBC on a number of issues, including which allotments have approval for structures.• Jubilee Orchard – TW has identified various native trees suitable for the orchard. An item to be added to Communications agenda to publicise that trees can be sponsored or used for memorials.• Still budget set aside for top up grass cutting in Shaw Park.• Still looking into alternatives to nets for the goal posts in Shaw Park. Nets would be problematic due to H&S constraints and general maintenance. <p>Planning</p> <ul style="list-style-type: none">• Only item of note this month was supporting an objection to plan for a “home office”. This application has subsequently been withdrawn. <p>Communications</p> <ul style="list-style-type: none">• Please see item 22.45.06• It was suggested that budget be increased to cover advertising for the transfer of the library and events around the re-opening. <p>Asset Management</p> <ul style="list-style-type: none">• Please see item 22.45.07
------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



	<p>Policy & Finance</p> <ul style="list-style-type: none">• Requests to all committees to prepare and submit proposals for the budget review meeting on 22nd August 2022.• Reported that the AGAR went well and the software package is working to expectations.
22.45.12	<p>Annual Governance and Accountability Return</p> <p>The audit went well and there are no concerns. A small discrepancy was found in the period prior to the current Clerk taking charge, but this has now been located and rectified.</p> <p>Note to Clerk to include an update to the website advising the Notice of Public Rights to view accounts.</p>
22.45.13	<p>Financial Reports for current month</p> <p>Resolved to accept the financial reports submitted and payments from this month.</p>
22.45.14	<p>To receive any correspondence</p> <p>No correspondence received</p>
22.45.15	<p>Agenda Items for the next meeting</p> <ul style="list-style-type: none">• Naming of the Library• Review of Office 365 – value for money?• Any other items to be sent to the Clerk ahead of the next meeting.
22.45.16	<p>Date of next Meeting – 28th August 2022 at 7pm.</p>