



Stainland and District Parish Council
44th Ordinary Meeting Minutes
30th June 2022

Councillors in attendance were Councillor Fieldhouse, Councillor Bottomley, Councillor Mullany , Councillor Lyness-Brown

Minutes taken by Parish Clerk- Laura White-Scott Clerk

	Item
22.44.01	Resolved to accept apologies were received from MJ TW JK JB
22.44.02	Resolved to accept the minutes of the Full Council Meeting held on 26 th May 2022.
22.44.03	Resolved there was no Parish Councillors' declarations of interest.
22.44.04	Resolved there was no members of public for the Public Participation session.
22.44.05	Resolved to defer progress report on the transfer of allotments to SDPC.
22.44.06	Resolved to defer update on former Library Building till after asset management. Clerk to email for quotes
22.44.07	Discussions took place to appoint the two parish council members as trustees for the community centre Resolved that JK & JB will be trustees.
22.44.08	It was resolved to defer to review and approve the application to the charity commission made by Guy Liddell until after the Asset management committee meeting.
22.44.09	It was resolved to defer to agree a bank to be used and bank signatories for the charity until after the Asset management committee meeting.
22.44.10	It was resolved to defer to review quotes and agree to appoint a solicitor to carry out the library transfer until after the Asset management committee meeting.
22.44.11	Discussions took place regarding play equipment for Shaw Park It was resolved to note that LF spoke with CMBC and they said it would be around £2500 for a metal back for the goal posts. Nets are not attainable

	<p>due to the constant safety and maintenance checks required. Resolved to look at this when we do the 6 monthly review.</p>
22.44.12	<p>Resolved to note an update given by LF on the Playground at Stainland Rec. LF and TW submitted a mood board to CMBC and have set a date for a meeting in the next few weeks to discuss further.</p>
22.44.13	<p>It was noted that the Clerk gave an update on Operation London Bridge. Currently looking at options for a website banner to be activated by the clerk. Clerk has sourced quoted for a book and frame for the library if appropriate at the time. Clerk has plan in place for cancellation of meetings.</p>
22.44.14	<p>To receive reports from the Chairman, Committees and Councillors:</p> <ul style="list-style-type: none"> • Environmental Committee Heritage railings have been fitted outside Holywell inn. The bridge is now painted in Shaw park. • Communications Committee Go local has been posted today. • Asset Management Committee Meeting postponed till next week • Policy & Finance Committee Meeting postponed till next week • Planning Committee Minutes approved from this months meeting. • Staffing Committee Meeting postponed till next month
22.44.15	<p>Discussions took place around the development of the walking bus scheme. AB presented letters drafted for school. It was discussed possibly one for Holywell green school and bowling green. It was noted that volunteers are needed to coordinate. Resolved that AB to approach schools to gauge interest. AB to ask west vale school how they coordinate their scheme.</p>
22.44.16	<p>It was noted that there has been interference with a tree at Stainland recreational ground. CMBC have approved the letter and inspected the tree. Resolved that the clerk will issue the letter on headed paper to houses surrounding the tree.</p>
22.44.17	<p>Resolved to accept the Annual Governance and Accountability Return (AGAR) 2021-22 Accepted and approved.</p>

	<p>i) noted the Annual Internal Audit Report for 2021-22 included as part of the AGAR 2021-22.</p> <p>ii) approved Section 1 - Annual Governance Statement 2021-22 for Stainland & District Parish Council, AGAR 2021-22.</p> <p>iii) approved Section 2 - Accounting Statements 2021-22 for Stainland & District Parish Council, AGAR 2021-22.</p> <p>iv) approved the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.</p>		
22.44.18	Resolved to approve the financial reports for the current month, including payments made by the committees during April 2022		
Transaction Date	Transaction Description	Debit Amount	Credit Amount
03/05/22	AM COOK Website Hosting	£44.91	
06/05/22	Smart Pension	£18.00	
11/05/22	Laptop Charger	£17.49	
11/05/22	YLCA Training course	£50.00	
11/05/22	YLCA Training course	£25.00	
12/05/22	Go Local	£80.64	
25/05/22	Vodafone	£13.06	
30/05/22	Wage Payments	£1069.89	
30/05/22	Holywell Green Reformed Church Room Hire Feb 22	£67.18	
30/05/22	Holywell Green Reformed Church Room Hire April 22	£91.38	
		£1475.05	
22.44.19	To receive any Correspondence- None received.		
22.44.20	Resolved that the clerk is to send out Yorkshire day event in Keighley to all councillors.		
22.44.21	To agree agenda items for the next meeting. All deferred agenda items		
22.44.22	Date of Next Meeting 28 th July 2022 7pm.		

Meeting closed 20.07