



Stainland and District Parish Council 2nd Asset Management Committee **DRAFT Minutes**

23rd May 2022

Councillors Present: Councillor Booth Chaired the meeting, in attendance were Councillor Fieldhouse, Councillor Weeks, Councillor Bottomley, Councillor Lyness-Brown, Councillor Knights & Co-opted member Guy Liddell.

Meeting started 8.25pm

	Item
2022AM2.01	Resolved that apologies were received from Simon Bottomley
2022AM2.02	Resolved that there were no members of the public for Public Participation
2022AM2.03	Resolved to note that no interests were declared
2022AM2.04	<p>It was noted that GL gave an update on the library asset transfer.</p> <p>TW, GL & Tim Mannock of Wilkinson Woodward in charge of the transfer for Allotment. Resolved that we are happy for this to continue.</p> <p>Business case for the library approved; we now require a name for the Charity in order to register.</p> <p>Name suggested was Stainland and District Community Charity.</p> <p>Discussions took place about naming the building and the charity separately.</p> <p>LF will speak to a company that she attended a training course with that are legal advisors and report back to the next meeting.</p> <p>It was noted that Jan Booth, Tony Weeks, Simon Bottomley, Alex Lyness-Brown, Jill Knights all wish to be trustees.</p> <p>Resolved that we require trustees from the community, Jill Knights to contact potential users and see if there are any suitable candidates.</p> <p>Resolved that the Clerk will work with the finances for the Charity. Open bank account, VAT register and source insurances.</p> <p>Resolved that we need a further survey to check the condition of the building. This may impact on repair costs. TW to contact previous surveyor.</p> <p>It was noted that we need to start making a plan for the launch of the building.</p> <p>Policies for use of the building need to be put in place.</p> <p>Jill Knights will approach Marshalls next to the library regarding their timescales of work</p>

	<p>which may impact on our access for repairs.</p> <p>List needs to be allocated to individuals and present to next committee with updates on costs and timescales.</p>
2022AM2.05	<p>It was noted that TW gave an update regarding current allotment members regarding setting up an allotment's association.</p> <p>We require a list of current allotment holders.</p>
2022AM2.06	<p>It was noted that the process discussed at the comms committee we informally canvas for suggested names for the building. This can be done on facebook, in the local park & on the website.</p> <p>It was proposed that we then look at names at July comms committee and take five names out to the community in August for them to choose the name.</p> <p>Announce results in September when Library hopefully opens.</p>
2022AM2.07	Resolved that there was no other business
2022AM2.08	Resolved that any agenda items are to be sent to the Clerk before the next meeting.
2022AM2.09	Resolved that next meeting is 16 th June

Meeting finished at 21.13pm