



## Stainland and District Parish Council 21st Policy & Finance Committee Agenda

18<sup>th</sup> May 2022

To all members of the Stainland and District Parish Council:

You are hereby summoned to attend the 21st Policy & Finance Committee Meeting of the Stainland and District Parish Council, to be held at Stainland & Holywell Green United Reformed Church, 221 Stainland Rd, HX4 9AJ. The entrance is to the rear of the building. The meeting will take place on **Monday 23rd May 2022 at 19.00** Hrs for the purpose of transacting the business set out below.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation.

Laura White-Scott  
Clerk & Responsible Finance Officer

	Item
2022PF21.1	<b>To note</b> attendance and accept the reasons for absence or lateness. <i>The Clerk should be informed of any reasons for lateness/ absence.</i>
2022PF21.2	<b>Public Participation.</b> An opportunity for members of the public to address the Parish Council on any issues concerning Policy & Finance within the Parish.
2022PF21.3	<b>To accept</b> the minutes of the meeting held on 25.04.22.
2022PF21.4	<b>To receive</b> Parish Councillors' declarations of interest.
2022PF21.5	<b>To review</b> the income & expenditure and budget from April 22 to May 22.  To note: <ul style="list-style-type: none"><li>• Budget/Plan Spend to date (inc current month)</li><li>• Actual Spend to date (inc income/expenditure this month)</li><li>• Annual Budget figures (inc previous years underspends)</li><li>• Annual to date variance amount</li><li>• Forecast actual report</li></ul>
2022PF21.6	<b>To receive</b> update on end of year process including <ul style="list-style-type: none"><li>• AGAR</li><li>• Internal audit</li><li>• External audit</li></ul>



2022PF21.7	<b>To review</b> the business plan objectives for Policy & Finance Committee and any progress made in this quarter.
2022PF21.8	<b>To discuss</b> the preparations for six-monthly budget/business plan review (to be accomplished in June/July cycle)
2022PF21.9	<b>To review</b> the full list of all mandatory policies to identify any gaps.
2022PF21.10	<b>To discuss</b> the grant applications made by SDPC to funding institutions providers to support to the following projects: <ul style="list-style-type: none"><li>• Community centre</li><li>• Allotments</li><li>• Toddler play area</li><li>• Other environmental projects</li></ul>
2022PF21.11	<b>To Review</b> Governance Arrangements <ul style="list-style-type: none"><li>• To review our success or otherwise in moving to the governance arrangements we envisaged and detailed in the Future Governance Arrangements document</li><li>• To discuss how these arrangements are reflected in how we operate</li></ul>
2022PF21.12	<b>To agree</b> agenda items for the next meeting.