



Stainland and District Parish Council 1st Asset Management Committee Minutes

18th March 2022

Councillors Present: Councillor Liddell Chaired the meeting, In attendance were Councillor Fieldhouse, Councillor Weeks, Councillor Bottomley and Jill Knights.

(Simon Bottomley has been invited to all future meetings of this Committee as a Trustee designate of the Community Centre, pending its establishment. He will therefore serve as a co-opted member).

Meeting started 8.00pm

	Item
2022AM1.01	Appointment of Chairman and Vice Chairman Resolved to note that Councillor Booth was nominated as Chair (subject to her agreement, as she was absent), Councillor Weeks was nominated as Vice Chair.
2022AM1.02	Apologies Resolved that apologies were received by Councillor Booth.
2022AM1.03	Public Participation Jill Knights had been nominated to serve as a Parish Councillor and her appointment was yet to be confirmed by CMBC (due on 24 th March 2022) and was present at this meeting. No other members of the public were present.
2022AM1.04	Declaration of Interest Resolved to note that no interests were declared
2022AM1.05	Approval of the Terms of Reference It was resolved that all present accepted the terms of reference with the amendment to delete reference to meetings not being held in August and December. It was agreed that the committee will exist up to the point when the transfers of the community centre and the allotments site to the Parish Council had taken place, as it was felt that the community centre should be managed by the proposed Trustees and the allotments by an Allotment Holders Association. A view would be taken as to whether this committee should be disbanded at that point.
2022AM1.06	Committee Membership Resolved that the members of this committee will be Councillor Booth (Chair), Councillor Weeks (Vice Chair), Councillor Fieldhouse, Councillor Liddell, Councillor Bottomley and Jill Knights.
2022AM1.07	CAT Transfer of the former library building Councillor Liddell gave an overview of progress in the transfer of the former library building for the proposed community centre.

	<p>CMBC officers have advised they will recommend the transfer takes place to CMBC's Cabinet Committee at the end of March 2022 and discussions on heads of terms of the lease would take place the following month.</p> <p>He also circulated a draft list of activities required to launch the community centre, to which all members of Council were invited to contribute (attached to these minutes). These draft activities would form the basis of plans for the launch of the community centre and the allotments/proposed orchard site and be reported on at each meeting of this committee.</p> <p>It was resolved that Councillors Liddell and Weeks, together with Simon Bottomley would form the negotiating team in discussions with CMBC on heads of terms</p> <p>It was hoped that both transfers could be completed by the autumn of this year.</p>
2022AM1.08	<p>Purchase of Allotment and Proposed Orchard Site Resolved to recommend to the Council that the complaint concerning CMBC's conduct of the allotments transfer should be approved without amendment and, subject to the approval of Full Council, be formally sent to Sarah Richardson, the CMBC officer dealing with this complaint (a draft has been provided to Ms Richardson for her information).</p> <p>It has been noted that CMBC's submission to the Secretary of State was apparently submitted earlier today although it was still unclear what the purpose of the submission was if the landowner completed a private sale to the Parish Council and that CMBC had not provided that clarification despite repeated requests and that the Parish Council had not been directly informed.</p> <p>Solicitors have been instructed to proceed with the purchase of the allotment land and the adjacent site for the proposed orchard via direct negotiation with the landowner.</p>
2022AM1.09	<p>Any Other Business Resolved that there was no other business raised.</p>
2022AM1.10	<p>Future Agenda Items Resolved that any agenda items are to be sent to the Clerk before the next meeting which would be arranged at an appropriate time.</p>

Meeting finished at 20:26pm