



Stainland and District Parish Council
41st Ordinary Meeting
Agenda

27th March 2022

To all members of the Stainland and District Parish Council

You are hereby summoned to attend the 41st Ordinary Meeting of the Stainland and District Parish Council to be held at Stainland & Holywell Green United Reformed Church, 221 Stainland Rd, HX4 9AJ. The entrance is to the rear of the building. The meeting will take place on Thursday 31st March 2022 at 19.00 Hrs for the purpose of transacting the business set out below.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation.

Laura White-Scott Clerk

	Item
22.41.01	To note the apologies and accept the reasons for absence or lateness.
22.41.02	To accept the minutes of the Meeting held on 24 th February 2022.
22.41.03	To receive Parish Councillors' declarations of interest.
22.41.04	To welcome new councillor Jill Knights
22.41.05	To elect Councillors for the following roles <ul style="list-style-type: none">• Chair of Environmental Committee• Vice Chair of SDPC Council• Chair of Communications Committee
22.41.06	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning them within the Parish.
22.41.07	To receive update on former Library Building
22.41.08	To review and approve the Council's business plan
22.41.09	To receive a progress report on the transfer of allotments to SDPC
22.41.10	To receive reports from the Chairman, Committees and Councillors: <ul style="list-style-type: none">• Chairman

	<ul style="list-style-type: none"> • Environmental Committee • Events & Communications Committee • Policy & Finance Committee • Planning Committee • Staffing Committee – Including an update on Training & Councillor induction. 																																																
22.41.11	To Note the year end process and deadlines to be met by the Clerk & Chair <ul style="list-style-type: none"> • AGAR Process and deadline • Annual accounts • Internal & external audit 																																																
22.41.12	To receive financial reports for the current month, including payments made by the committees during February 2022																																																
<table border="1"> <thead> <tr> <th>Date</th> <th>SUPPLIER/COMMODITY</th> <th>Total Amount</th> </tr> </thead> <tbody> <tr> <td>01/02/22</td> <td>AM Cook Website hosting</td> <td>£39.92</td> </tr> <tr> <td>17/02/22</td> <td>ASF Street Furnishings (Heritage Railings)</td> <td>£1464.00</td> </tr> <tr> <td>17/12/22</td> <td>Ecological Estates (Shaw Park Pond)</td> <td>£420.00</td> </tr> <tr> <td>17/02/22</td> <td>T Kirk Forestry (Warden Training)</td> <td>£368.20</td> </tr> <tr> <td>17/12/22</td> <td>Councillor Fieldhouse (Woodpaint)</td> <td>£9.42</td> </tr> <tr> <td>17/02/22</td> <td>SLCC (Membership)</td> <td>£410.00</td> </tr> <tr> <td>17/02/22</td> <td>Hollywell green Church (Room Hire)</td> <td>£45.69</td> </tr> <tr> <td>17/12/22</td> <td>Councillor Fieldhouse (Woodpaint)</td> <td>£16.00</td> </tr> <tr> <td>17/02/22</td> <td>Councillor Fieldhouse (Plants)</td> <td>£13.98</td> </tr> <tr> <td>17/02/22</td> <td>YLCA (Training)</td> <td>£45.00</td> </tr> <tr> <td>23/02/22</td> <td>Vodafone – Clerks Phone</td> <td>£12.15</td> </tr> <tr> <td>28/02/22</td> <td>HMRC</td> <td>£17.47</td> </tr> <tr> <td>28/01/22</td> <td>Wages- Clerk & Warden</td> <td>£1061.74</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>£3,923.57</td> </tr> </tbody> </table>		Date	SUPPLIER/COMMODITY	Total Amount	01/02/22	AM Cook Website hosting	£39.92	17/02/22	ASF Street Furnishings (Heritage Railings)	£1464.00	17/12/22	Ecological Estates (Shaw Park Pond)	£420.00	17/02/22	T Kirk Forestry (Warden Training)	£368.20	17/12/22	Councillor Fieldhouse (Woodpaint)	£9.42	17/02/22	SLCC (Membership)	£410.00	17/02/22	Hollywell green Church (Room Hire)	£45.69	17/12/22	Councillor Fieldhouse (Woodpaint)	£16.00	17/02/22	Councillor Fieldhouse (Plants)	£13.98	17/02/22	YLCA (Training)	£45.00	23/02/22	Vodafone – Clerks Phone	£12.15	28/02/22	HMRC	£17.47	28/01/22	Wages- Clerk & Warden	£1061.74						£3,923.57
Date	SUPPLIER/COMMODITY	Total Amount																																															
01/02/22	AM Cook Website hosting	£39.92																																															
17/02/22	ASF Street Furnishings (Heritage Railings)	£1464.00																																															
17/12/22	Ecological Estates (Shaw Park Pond)	£420.00																																															
17/02/22	T Kirk Forestry (Warden Training)	£368.20																																															
17/12/22	Councillor Fieldhouse (Woodpaint)	£9.42																																															
17/02/22	SLCC (Membership)	£410.00																																															
17/02/22	Hollywell green Church (Room Hire)	£45.69																																															
17/12/22	Councillor Fieldhouse (Woodpaint)	£16.00																																															
17/02/22	Councillor Fieldhouse (Plants)	£13.98																																															
17/02/22	YLCA (Training)	£45.00																																															
23/02/22	Vodafone – Clerks Phone	£12.15																																															
28/02/22	HMRC	£17.47																																															
28/01/22	Wages- Clerk & Warden	£1061.74																																															
		£3,923.57																																															
22.41.13	To receive any Correspondence																																																
22.41.14	To agree agenda items for the next meeting.																																																
22.41.15	Date of Next Meeting																																																