



Stainland and District Parish Council 40th Ordinary Meeting 24.02.22

Minutes

19th February 2022

Councillors Present : Councillor Liddell Chaired the meeting, In attendance were Councillor Mullany, Councillor Weeks, Councillor James, Councillor Bottomley, Councillor Booth and Jill Knights.

In attendance Parish Clerk

Laura White -Scott Clerk

	Item
22.40.01	Resolved to note that Councillor Fieldhouse had sent apologies to the Clerk.
22.40.02	Resolved to accept the minutes of the Meeting held on 27 TH January 2022.
22.40.03	Resolved to note there were no Parish Councillors' declarations of interest.
22.40.04	Resolved to Co-Opt new Councillor Booth
22.40.05	Resolved that there were no members of the public for Public Participation.
22.40.06	Resolved to note that Councillor Liddell gave an update on the Asset transfer of the Library building. Councillor Liddell had circulated the business plan, it was agreed that the only area which required extra details was section 8.3 relating to VAT. Once the charity is registered, we will become VAT registered to reclaim the VAT for building works. It is looking very likely that we will receive the recommendation from CMBC to complete the transfer. Resolved that the Clerk would contact Sarah Richardson of CMBC to arrange a tour of the library for the new councillors.
22.40.07	Resolved that all councillor's had reviewed the Bowling Club application sent ahead of the meeting. Councillor James gave an overview of the application which described the request for £1000 towards the project of maintaining and repairing the lawn. Discussions took place around the application and it was resolved that the Council would approve the application for £1000. It was resolved that the Parish Clerk would revise the application document in the last section to reflect the requirements in the checklist. All applications require a forward plan and all documents deemed necessary must be enclosed.
22.40.08	It was noted that Councillor Liddell shared a draft Terms of Reference document for the Asset Management Committee circulated in advance of this meeting. It was noted that Jill Knights, Councillor Booth, Councillor Bottomley & Councillor Weeks showed an interest in the new committee. Councillor Weeks advised that CMBC have directed members of the public to us as new owners of the allotments, we have had contact from one MOP requesting an allotment space. Councillor Liddell suggested that the committee would meet on a quarterly basis.
22.40.09	To receive reports from the Chairman, Committees and Councillors:

	<p>Chairman Cllr Liddell gave an update regarding the allotment asset transfer complaint which is being investigated by Sarah Richardson. She has requested more detail and Councillor Liddell will provide her with this. Councillor Weeks has requested the date of when the 30 day investigation will be complete but this date has not yet started. Notice has to be given in April or September by CMBC. The current lease expired in 1992 which is holding up the transfer.</p> <p>Communications Committee -No updates</p> <p>Policy & Finance Committee – Clerk to circulate the minutes from this cycle’s meeting as these were not available.</p> <p>Planning Committee – No updates from this month’s meeting.</p> <p>Staffing – Councillor Weeks circulated a training document and is awaiting feedback with any changes or amendments. It was noted that the Warden’s 6 month review is due in March with a view to increase his hours.</p>																											
22.40.10	<p>Noted that this has been covered in 22.40.09</p>																											
	<p>The following payments were noted.</p> <table border="1" data-bbox="300 925 1273 1256"> <thead> <tr> <th data-bbox="300 925 438 981">Date</th> <th data-bbox="438 925 1026 981">SUPPLIER/COMMODITY</th> <th data-bbox="1026 925 1273 981">Total Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="300 981 438 1014">04/01/22</td> <td data-bbox="438 981 1026 1014">AM Cook Website hosting</td> <td data-bbox="1026 981 1273 1014">£39.92</td> </tr> <tr> <td data-bbox="300 1014 438 1048">14/01/22</td> <td data-bbox="438 1014 1026 1048">ICO</td> <td data-bbox="1026 1014 1273 1048">£35.00</td> </tr> <tr> <td data-bbox="300 1048 438 1081">16/12/22</td> <td data-bbox="438 1048 1026 1081">Stationary</td> <td data-bbox="1026 1048 1273 1081">£5.00</td> </tr> <tr> <td data-bbox="300 1081 438 1115">12/22</td> <td data-bbox="438 1081 1026 1115">Vodafone – Clerks Phone</td> <td data-bbox="1026 1081 1273 1115">£12.15</td> </tr> <tr> <td data-bbox="300 1115 438 1149">28/01/22</td> <td data-bbox="438 1115 1026 1149">Room Hire- Hollywell Green Church</td> <td data-bbox="1026 1115 1273 1149">£123.62</td> </tr> <tr> <td data-bbox="300 1149 438 1182">28/01/22</td> <td data-bbox="438 1149 1026 1182">Wages- Clerk & Warden</td> <td data-bbox="1026 1149 1273 1182">£1060.58</td> </tr> <tr> <td data-bbox="300 1182 438 1216"></td> <td data-bbox="438 1182 1026 1216"></td> <td data-bbox="1026 1182 1273 1216">£1,276.27</td> </tr> <tr> <td data-bbox="300 1216 438 1256"></td> <td data-bbox="438 1216 1026 1256"></td> <td data-bbox="1026 1216 1273 1256"></td> </tr> </tbody> </table>	Date	SUPPLIER/COMMODITY	Total Amount	04/01/22	AM Cook Website hosting	£39.92	14/01/22	ICO	£35.00	16/12/22	Stationary	£5.00	12/22	Vodafone – Clerks Phone	£12.15	28/01/22	Room Hire- Hollywell Green Church	£123.62	28/01/22	Wages- Clerk & Warden	£1060.58			£1,276.27			
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22.40.11	<p>It was resolved that there was no correspondence to be received.</p>																											
22.40.12	<p>It was resolved that the following items were agreed agenda items for the next meeting. Councillor Training</p>																											
22.40.13	<p>Date of Next Meeting Thursday 31st March at 19.00Hrs</p>																											

Meeting finished at 8.03pm