



Stainland and District Parish Council 16th Communications Committee **DRAFT Minutes**

10th March 2022

Councillors Present: Councillor Liddell Chaired the meeting, In attendance were Councillor Fieldhouse, Councillor Booth and Jill Knights.

Meeting started 7.00pm

	Item
2021C16.01	Resolved to note Councillor Mullany sent apologies.
2021C16.02	Resolved that there was only one member of the public for Public Participation
2021C16.03	Resolved to note that no interests were declared.
2021C16.04	Resolved to accept the minutes of the 15 th Communications Committee held on 16 th February.
2021C16.05	It was noted that the posts from the last calendar month had received positive engagement from the community. It was resolved that any posts to be made this month should be directed to the Parish Clerk when required.
2021C16.06	Resolved that a communications strategy is to be created and adopted. Councillor Booth and Jill Knights will work on this together and present at the next communications meeting.
2021C16.07	Resolved that the clerk will contact JKE Web design and request costings for regular website updating and report back to the committee. Clerk will also request the possibility of a search facility for both PDF and word documents for the site. The Clerk will work with Jill Knights on the website updating process. Meeting scheduled for 22 nd March.
2021C16.08	Resolved that following discussions around website maintenance that the clerk will continue to update the website and we will review in June 22.
2021C16.09	Resolved that they key messages for Go Local this month will be the Chairman's report, environmental photos and the precept. Clerk to calculate costings of the Go Local article and circulate.
2021C16.10	Resolved that the revised strategy is to be completed and will be discussed at the next communications meeting on 19 th April.
2021C16.11	Resolved that currently web site, social media and noticeboards used for the official notice is being used to promote the revised business plan for public consultation which closes on the 21 st March 2022 giving 4 weeks for public notice.

2021C16.12	<p>Resolved that the weather vein quote was reasonable and a final design should be confirmed with the contractor before ordering. It was noted that the position of the weather vein would ideally be the library roof but until the asset transfer has taken place we will be unable to mount this on the roof.</p> <p>The Clerk presented the quotes for a beacon but it was decided that the costings would be too much for a project the parish council would wish to undertake.</p> <p>It was noted that the Jubilee Orchid may complete in a few months to enable the planting to commence in the Autumn. Cllr Fieldhouse and Councillor Weeks have visited the Sowerby bridge Orchid and researched the trees on their site. Councillors have also met with Bowling Green school who also wish to use the orchid.</p> <p>Councillor Fieldhouse discussed the possibility of asking local businesses to sponsor trees and also people planting commemorative trees.</p>
2021C16.13	Resolved that there was no other business.
2021C16.14	7pm Tuesday 19 th April 2022

Meeting finished at 20:26pm