



## Stainland and District Parish Council 16th Policy & Finance Committee **DRAFT** Minutes

20<sup>th</sup> November 2021

Councillors Present Councillor James Chaired the meeting. In attendance were Councillor Liddell, Councillor Fieldhouse and Councillor Lassey.

In attendance Stainland District Parish Clerk  
Laura White-Scott  
Clerk/Responsible Finance Officer

	Item
2021PF16.1	Resolved to note that Councillor Mullany was unable to attend the meeting.
2021PF16.2	Resolved to note there were no public in attendance.
2021PF16.3	Resolved to note there were no Parish Councillors' declarations of interest.
2021PF16.4	Resolved to accept the minutes of the Meeting held on the 25th October 2021.  All present in favour.
2021PF16.5	It was noted that income & expenditure for October 21 was accepted by the committee.  Discussions took place around the budget for 22/23, Resolved that the budget report produced by the clerk was to be adjusted and resent to policy & finance committee ahead of the full council meeting.  Discussions took place around an increase to the precept, the committee accepted that any increase should be discussed by full council.
2021PF16.6	Resolved to note that committees budget bids have been approved and factored into the 2022/23 budget. This is reflected in the budget report issued by the clerk.
2021PF16.7	Councillor Lassey presented the Grant Guide & criteria guide; Councillor Liddell presented the revised document. Discussions took place regarding the documents and the criteria that was required to provide grants.  It was resolved that for grants under £250 the Parish Clerk could pay the service provider directly to avoid smaller groups being unable to provide documentation to obtain grants.  It was resolved that there are no changes to be made to the application form.  It was resolved that a form of words would be collated by Councillor James.



2021PF16.8	Councillor Liddell presented the community centre business plan and all present accepted and are happy for this to continue as planned.
2021PF16.9	Councillor Liddell gave an update regarding the progress of the allotment transfer. Several delays at CMBC have led to a stand still in progress.  Councillor Weeks is chasing all involved and anticipates the transfer could take place in the next three months.
2021PF16.10	Resolved that the business plan objectives matter was deferred to the next meeting.
2021PF16.11	Resolved to note that the agenda items for the next meeting are: Precept & Business Objectives

Meeting closed 21.03