



**Stainland and District Parish Council
23rd Environmental Committee
Minutes **Draft LF****

2nd December 2021

To all members of the Stainland and District Parish Council:

You are hereby summoned to attend the 23rd Environmental Committee Meeting of the Stainland and District Parish Council, to be held at **Stainland & Holywell Green United Reformed Church, 221 Stainland Rd, HX4 9AJ**. Please note that the entrance is to the rear of the building. The meeting will take place on **Tuesday 7th December 2021 at 7:00pm** for the purpose of transacting the following business.

Laura White-Scott
Clerk/Responsible Finance Officer

	Item
2021E23.1	To note the apologies and accept the reasons for absence or lateness. CE sent apologies
2021E23.2	To accept the minutes of the Meeting held on 2nd November 2021 (22nd Environmental Meeting). Accepted as true record
2021E23.3	To receive Parish Councillors' declarations of interest. Non received
2021E23.4	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning the Environment within the Parish. No members of the public attended
2021E23.6	To receive updates on live projects identified in project summary sheets Board Walk Repairs Shaw Park Ivy and trees growing the structure have been removed in preparation for the repairs Pond Renovation Shaw Park Environmental Estates will be installing the pipe to divert the inlet to the pond W/c 3rd Dec Transfer of Allotments Cllr Weeks spoke to the landowners on 1 st Dec – they have enlisted a solicitor. Cllr weeks requested a likely time scale for the transaction and copied in the PC's solicitor to the request.



2021E23.7	<p>To note any additional information regarding the following proposed projects</p> <p>Grounds Maintenance Cat Steps Footpath Cllr Bottomley had arranged for the contractors to start as soon as possible, and work has already commenced to clear the steps and path this will be followed by repairs to the steps and painting the railings. Cllr weeks will be speaking with the owner of the wall so that he can liaise with the contractor if necessary. It was agreed not to reinstate the bollards (removed to gain access) because they were in a very poor state of repair. Possible replacements had been sourced with Cmbc but the meeting thought it unnecessary to install them at the moment since they had no clear purpose. The cat steps and path will be added to the Wardens task list along with refurbishing the sign-post. Cllr Fieldhouse will ask if Cmbc will make an additional sign for the top of the steps</p> <p>Heritage Railings Insurance cover for the replacements is being checked by the Clerk – Councillor Fieldhouse has received no further correspondence from Cmbc highways to a request for final confirmation that the replacement railings can be installed. A previous response had indicated that in principle there were no objections providing the PC pay for any further replacements should any damage occur in the future. The meeting agreed to progress the project subject to insurance cover being available and Cllr Fieldhouse will continue to speak to the relevant officer. Two quotes have been received for the work to stall the railings - CS Contractors have been approached for the third quote.</p> <p>Memorial Park Toddler Play Area The Clerk is collating a list of sources for possible funding and feedback from focus groups and Cllr Fieldhouse has details of a potential third supplier for play equipment. Cllr Weeks suggested putting an item together explaining plans with some examples of equipment for the newsletter. Cllr Fieldhouse / (the Clerk / communications committee) will draft a letter to local companies seeking interest/commitment in helping to fund the project.</p> <p>Jubilee Commemorative Orchard. An outline plan has been circulated to the committee indicating possible layouts and uses of the orchard site. Bowling Green School have responded very positively to the offer of an allotment plot and use of the Orchard area as learning resources. Cllr Fieldhouse will arrange a meeting with the school and a visit to the site in the new year Preparatory groundwork for trees would have to wait until the land has been purchased but it is hoped this will still fall within the late winter /early spring planting season. Cllr Mullany is keen to identify more sites for tree planting in the Parish.</p> <p>Winter gritting This project will be continued in preparation for next winter by finalising sites for grit boxes with residents and cmbc. It was suggested that this could be an item for the PC newsletter.</p>
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2021E23.8	<p>To Receive an update on tasks done by the warden The Warden has made a very positive start by trimming trees and tidying paths in The Square, weeding at The Cross, replanting containers at Station Road, litter picking removing the damaged notice board, gardening at Grey Hall and the Library.</p> <p>He has successfully completed his Brush Cutter training.</p> <p>Jobs proposed to be added to his list were Regular clearing of the Cat Steps, maintenance of the hedge and relocating plants at Sowood Park, replanting the Rockery and clearing leaves from the pavement on the route to Holywell Green School between Bradley View and Oakes House if Cmhc do not remove them promptly.</p>
2021E23.9	<p>Receive update on information for volunteers Cllr Bottomley has forwarded the information to the Clerk for inclusion on the next full council agenda</p>
2021E23.10	<p>To Identify any items requiring approval by full council</p> <p>Information for Volunteers</p> <p>Heritage Railings Project approval</p>
2021E23.11	<p>To identify any items of interest for the Communications Committee Newsletter</p> <p>Updates on the work in Shaw Park</p> <p>Updates on the Cat Steps Improvements</p> <p>Stainland Toddler Play Area – Introduction of the project</p> <p>Grit boxes – proposal and possible locations for grit boxes.</p>
2021E23.12	<p>To receive correspondence</p> <p>No correspondence was received.</p>
2021E23.13	<p>To agree agenda items for the next meeting</p>
2021E23.14	<p>Date of Next Meeting</p>