



Stainland and District Parish Council 22nd Environmental Committee Minutes **Draft**

Draft Minutes of the 21st Environmental Committee Meeting of the Stainland and District Parish Council held on **Tuesday 2nd November 2021 at 7:00pm** for the purpose of transacting the following business.

Present at the meeting Cllr Fieldhouse, Cllr Weeks, Cllr Mullany, Cllr Bottomley, C Eastwood and two 2 members of the public

Minutes taken by Cllr Fieldhouse

	Item
2021E22.1	To note the apologies and accept the reasons for absence or lateness. No apologies
2021E22.2	To accept the minutes of the Meeting held on 7 th September 2021 (20th Environmental Meeting). The minutes were accepted as a true record of the meeting
2021E22.3	To receive Parish Councillors' declarations of interest. Non received
2021E22.4	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning the Environment within the Parish. Two members of the public attended who were members of Shaw Park Restoration Group. JP and HP shared information regarding work the group had carried out to install a pump to improve the water supply to the ornamental pond. JP has kindly offered to assist with any information required in regard to the pump and water supply to the ponds should it be needed during the planned renovation work. The committee thanked JP and HP for their help and interest JP asked to be included in circulation of minutes from the environment committee meetings
2021E22.5	Review of Strategic objectives contained in the business plan. Enhance and promote the historic and cultural heritage of Stainland and District and safeguard its unique identity as a village surrounded by Green Belt.



	<p>Noted Past, current, and proposed projects of repainting iron railings, restoring the telephone box and proposed heritage railings satisfy this objective</p> <p>Use a substantial portion of annual revenue in each year of the plan period to fund and resource a programme of environmental improvements within the Parish.</p> <p>Noted the number of environment committee projects and associated budget requirements</p> <p>To employ a part-time Environmental Warden from the 2020/21 year onwards as a direct labour resource for minor improvement works within the Parish.</p> <p>Noted – the new warden is in post and undergoing induction he has completed basic training and has been working in The Square in Holywell Green</p> <p>To encourage and support CMBC to commit to other environmental improvements which are its responsibility in response to identified need.</p> <p>Councillors are liaising with CMBC regarding new play area equipment for Stainland and levels of maintenance in Shaw Park</p> <p>To comment upon and represent the views of the Parish on proposed area plans and individual planning applications where appropriate.</p> <p>To put in place policies and initiatives, which will help to improve Stainland and District, encourage a greater sense of involvement and pride in the community and promote sustainable and vibrant economic activity in the Parish.</p> <p>Noted members of this committee are working with residents in connection with Shaw Park and the artwork for the phone box. Cllr Bottomley has drafted a volunteer agreement</p> <p>Work in partnership (or otherwise) with other statutory and voluntary bodies, businesses, and individuals, to ensure an improved standard of services and facilities to meet the needs and expectations of the Parish.</p> <p>Working with CMBC regarding purchase of the allotments and improvements in the Parks.</p>
2021E22.6	<p>To receive updates on live projects identified in project summary sheets</p> <p>Board Walk Repairs Shaw Park- soon to commence all H&S has been approved by Cmbc</p> <p>Pond Renovation Shaw Park information regarding the water supply recived from JP will be passed on o the contractor to help with planning the restoration work.</p> <p>Transfer of Allotments Cllr Weeks had received an initial response from Jenny Lynne CMBC Cabinet member for altotments who pledged to look in to the delays TW had been notified that his correspondence had been forwarded to Andrew Pitts and Councillor Liddel is now persuing this.</p>



	<p>A letter to tenants explaining the transfer will be sent to cmbc with a request that it be forwarded to plot holders on behalf of the PC.</p> <p>Stainland Rockery Garden. Re planting will be carried out by the Environmental warden.</p> <p>Maintain Floral Displays – Summer displays will be due for renewal in the next month or so this has been assigned to the warden .</p> <p>Stainland Telephone Box Now repainted and art work has been installed. Project is completed. Cllr Fieldhouse has thanked the resident on behalf of the PC for the art work and the project has received many favourable comments.</p>
2021E22.7g	<p>To note any additional information regarding the following proposed projects</p> <p>Grounds Maintenance Discussions are underway with CMBC regarding the PC using a contractor to cut the grass slopes in Shaw Park and at the Mechanics Institute that cmbc do not have the machinery to cut safely. CMBC’s Risk assessments and measurements of the slopes were forwarded to the contractor who has the appropriate machines for the work and has supplied a price of £600 to cut all the slopes once. The committee discussed if this represented good use of funds it was felt that it may be worth the cost as a one off to prevent further decline this season. Cllr Fieldhouse to ask contractor if price for regular cutting would be cheaper and to find out what Cmbc’s long term intentions are for managing the slopes.</p> <p>Cat Steps Cllr Bottomley and Cllr Weeks will be meeting a contractor to discuss the proposed improvements and obtain a quote. C Eastwood delivered the letter to the land owner regarding repairs to the walls. Cllr Fieldhouse has emailed cmbc to request that the dog poo in the damaged bollards be removed. It seems unlikely that repairs to the broken bollard will be possible but standard or custom made replacements could be used.</p> <p>Jubilee Commemorative Orchard Cllr Mullany has obtained two quotes for producing plans for the site. Cllr Fieldhouse had put some images/visuals together and these will be used as part of informal discussions to help firm up ideas. Input from allotment holders and local schools – particularly Bowling Green will be sought as plans progress.</p> <p>Heritage Railings A response has received from cmbc to the PC’s request to replace railings with a heritage style indicates they have no objection to a non standard style being used providing that the PC pays for any future replacement. Cllr Fieldhouse will get more clarification on this and The Clerk will seek advice from our insurers . Generally it was felt that this would still be worth pursuing and could be deliverable this financial year.</p> <p>New Christmas Lights Cllr Fieldhouse will purchase the lights</p> <p>Memorial Park Toddler Play Area Cllr Weeks and Cllr Fieldhouse met with a cmbc officer to discuss two initial proposals drawn up by play equipment providers. The Parish clerk has made initial contact with relevant groups and will report back to Cllrs Weeks and Fieldhouse.</p>



	<p>Improved Bus Stop Opposite West View Research on this is continuing but will be taken off the agenda until further notice</p> <p>Stainland Park Nature Area Cllr Mullany has received the map of the area from cmbc. This will be a longer term project to follow on from the orchard project which will be a valuable learning experience but will be taken off the agenda for the time being.</p> <p>Winter gritting Cllr Fieldhouse circulated a map with cmbc grit boxes and suggestions for additional ones along with some suggestions for consultation questions. Cllr Mullany added that questions on pavements should be included. The communications committee will be consulted on how best to carry out any consultation with residents.</p>
2021E22.8	<p>To Receive an update on the damage to the notice Board in Stainland. This has been reported to the Community Support Officer who has now been put in touch with a local resident who has CCTV. The Warden will remove and store the damaged board until further notice.</p>
2021E22.9	<p>Consider adopting a volunteer policy Cllr Bottomley has drafted an agreement rather than a policy and this will be submitted to the council for consideration at the next meeting</p>
2021E22.10	<p>To Identify any items requiring approval by full council Volunteer agreement</p>
2021E22.11	<p>To identify any items of interest for the Communications Committee Newsletter Agreed to provide an item when appropriate.</p>
2021E22.12	<p>To receive correspondence No correspondence was received.</p>
2021E22.13	<p>To agree agenda items for the next meeting</p> <p>To Receive an update on tasks done by the warden</p>
2021E22.14	<p>Date of Next Meeting</p> <p>Tuesday 7th December</p>