



Stainland and District Parish Council 34th Ordinary Meeting Minutes - Draft

24th July 2021

In attendance – Cllr Liddell, Cllr Lassey, Cllr Weeks, Cllr Fieldhouse, Cllr Mullany, Cllr James.
Laura White-Scott Clerk

	Item
21.34.01	To note the apologies and accept the reasons for absence or lateness. Cllr Bottomley absent due to holiday.
21.34.02	Resolved to accept minutes of the Meeting held on 24th June 2021.
21.34.03	Resolved there were no Parish Councillors' declarations of interest received.
21.34.04	Public Participation. Cllr Jacob Cook joined the meeting.
21.34.05	Resolved to note an update from the Library sub-Committee. EOI Accepted by CMBC, Cllr Liddell thanked Jacob Cook for support in generating interest. Cllr Liddell suggested that we create a committee to drive forward the business plan and transfer of allotments. All agreed. Cllr Lassey & Cllr Liddell are to head up the committee. It was suggested that we would invite anyone who expressed an interest in the library to attend a meeting. We wish to facilitate the development of the space for the public to share the facilitation. Cllr Jacob Cook stated that CHAMS & WI are very interested in using the building. Discussions around the groups interested, costings, facilities. It has been suggested that possibly there may be no charge for the first year. Mailing list needs to be created with all interested – Clerk to send to Cllr Lassey. Need to engage with Locality – suggested by CMBC. Cllr Liddell will request access of the building to show potential users around & us to use. Business plan to show potential income & expenditure. Cllr Weeks has found two quotes for survey.
21.34.06	Resolved that for the preparation of Business Plan for library building we create a Community Assets Committee
21.34.07	To Note that policy statements have now been reviewed and can now be viewed on new website- All reviewed and now on the website. Found a few more to add Cllr

	James & Clerk to review and add.
21.34.08	Resolved to accept terms of reference for all committees and delegations decided.
21.34.09	Resolved to note the schedule and frequency of council and committee meetings – Clerk to resend to all
21.34.09	<p>Noted to receive reports from the Chairman, Committees and Councillors:</p> <ul style="list-style-type: none"> • Chairman Cllr Liddell thanked all for hard work- Reminder for chair & vice chair of each committee to take charge of each meeting. • Environmental Committee Cllr Fieldhouse requested approval of £2170 exc vat for grass cutting between march -October each year. All approved. Allotments – Cllr Weeks advised that he has now spoken with allotment association. Local gov act 1972 suggests that lowest form of transfer. We can now go ahead with purchase of land. Quotes to follow from solicitors and hopefully we can transfer. Purchase of allotments includes land to create a conservation area and community orchid. Cllr Weeks requests create plan to buy trees and prepare land including costs. All accepted minutes • Communications Committee Meeting to be set next week Resolved that we should communicate to public the work we are doing. We need to publish on more than just the website, possibly look at other outlets. • Policy & Finance Committee To be noted that in the meeting that the committee will restructure the set up a process with our auditor to create summary document which will include each committee and their project spend on each project. Resolved t a budget of £3000 is approved for this. • Planning Committee Meeting on a monthly basis and lots of planning activity within the parish. Previous two meetings have had lots of applications, looked as several with objections etc. Bull & Dog application to covert to two dwellings, evidence submitted that it was no reasonable to ever return as public house. Restoration of building will be supported by parish council. Awaiting more updates on CMBC on application. Cllr Mullany to submit FOI to CMBC. CMBC have lack of staff which has created backlog- awaiting update on this.
21.34.10	<p>Resolved that financial reports for the current month will be presented at the next meeting.</p> <p>P&F Committee have advised we require external assistance and will provide budget update asap.</p>

21.34.11	Resolved To note the listed payments made by the committees during 22 nd June 2021 to 19 th July 2021															
<table border="1"> <thead> <tr> <th data-bbox="165 338 292 488">Date</th> <th data-bbox="295 338 1163 488">SUPPLIER/COMMODITY</th> <th data-bbox="1166 338 1310 488">Total Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="165 492 292 524">14/7/21</td> <td data-bbox="295 492 1163 524">MR A M COOK/ JK WEBDESIGN</td> <td data-bbox="1166 492 1310 524">39.92</td> </tr> <tr> <td data-bbox="165 528 292 560">14/7/21</td> <td data-bbox="295 528 1163 560">L WHITE WAGES</td> <td data-bbox="1166 528 1310 560">833.97</td> </tr> <tr> <td data-bbox="165 564 292 595">23/6/21</td> <td data-bbox="295 564 1163 595">VODAFONE LTD</td> <td data-bbox="1166 564 1310 595">12.15</td> </tr> <tr> <td data-bbox="165 600 292 631"></td> <td data-bbox="295 600 1163 631">Total</td> <td data-bbox="1166 600 1310 631">886.04</td> </tr> </tbody> </table>		Date	SUPPLIER/COMMODITY	Total Amount	14/7/21	MR A M COOK/ JK WEBDESIGN	39.92	14/7/21	L WHITE WAGES	833.97	23/6/21	VODAFONE LTD	12.15		Total	886.04
Date	SUPPLIER/COMMODITY	Total Amount														
14/7/21	MR A M COOK/ JK WEBDESIGN	39.92														
14/7/21	L WHITE WAGES	833.97														
23/6/21	VODAFONE LTD	12.15														
	Total	886.04														
21.34.12	<p>Resolved to accept Correspondence Section of roof from Hollywell inn has fallen on bus shelter, Section 25 served on Hollywell pub. Resolved that Clerk will contact CMBC about this,</p> <p>Cllr Fieldhouse to contact Jackie Floyd regarding support for environment team. Liaise with Jacob Cook on this too</p>															
21.34.13	Resolved to send Agenda items to clerk for the next meeting.															
21.34.14	Date of Next Meeting 26 th August 2021 7pm															