



## Stainland and District Parish Council 13th Policy & Finance Committee Agenda

16<sup>th</sup> September 2021

To all members of the Stainland and District Parish Council:

You are hereby summoned to attend the 13<sup>th</sup> Policy & Finance Committee Meeting of the Stainland and District Parish Council, to be held at Stainland & Holywell Green United Reformed Church, 221 Stainland Rd, HX4 9AJ. The entrance is to the rear of the building. The meeting will take place on Tuesday 21st September 2021 at 19.00 Hrs for the purpose of transacting the business set out below.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation.

*The Government has recently announced that restrictions such as mask-wearing and social distancing will no longer be legally required but has strongly advised that such practices should continue, particularly when meetings take place in enclosed spaces. To reduce the risks of transmission, the Parish Council strongly supports this advice and, out of courtesy to others, requests that all persons attending meetings of the Council or its committees continue to wear masks and observe social distancing until further notice. Thank you.*

Laura White-Scott  
Clerk/Responsible Finance Officer

	Item
2021PF13.1	<b>To note the apologies</b> and accept the reasons for absence or lateness. <i>The Clerk should be informed of any reasons for lateness/ absence.</i>
2021PF13.2	<b>Public Participation.</b> An opportunity for members of the public to address the Parish Council on any issues concerning Policy & Finance within the Parish.
2021PF13.3	<b>To receive Parish Councillors'</b> declarations of interest.
2021PF13.4	<b>To accept the minutes of the</b> Meeting held on the 23 <sup>rd</sup> August 2021.
2021PF13.5	<b>To review the income &amp; expenditure</b> and budget from August 21 to September 21  To note: <ul style="list-style-type: none"><li>• Budget/Plan Spend to date (inc current month)</li><li>• Actual Spend to date (inc income/expenditure this month)</li><li>• Annual Budget figures (inc previous years underspends)</li><li>• Annual to date variance amount</li></ul>
2021PF13.6	To discuss committee budget bids
2021PF13.7	To discuss how the Parish Council accounting process is developed.
2021PF13.8	<b>To agree agenda</b> items for the next meeting.