



## Stainland and District Parish Council 20<sup>th</sup> Environmental Committee Minutes **Draft**

Draft Minutes of the 20<sup>th</sup> Environmental Committee Meeting of the Stainland and District Parish Council held on **Tuesday 7<sup>th</sup> September 2021 at 7:00pm** for the purpose of transacting the following business.

Present at the meeting Cllr Fieldhouse, Cllr Weeks Cllr Mullany, Cllr Bottomley and Claire Eastwood.  
1 member of the public attended.

Minutes taken by Cllr Fieldhouse

	Item
2021E20.1	To note the apologies and accept the reasons for absence or lateness. Non received
2021E20.2	To accept the minutes of the Meeting held on 3rd August 2021 (19th Environmental Meeting).  The minutes were accepted as a true record of the meeting
2021E20.3	To receive Parish Councillors' declarations of interest.  Non received
2021E20.4	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning the Environment within the Parish.  The member of the public told the meeting that they intended to contact Cmbc's Volunteer Co Ordinator to seek assistance with organising another working party to tidy up in Shaw Park on Saturday 25 <sup>th</sup> September.  The resident expressed concern regarding the general lack of maintenance, uncut grass areas and slippery paths and a broken streetlight in the park.  Councillor Fieldhouse agreed to make enquiries with CMBC regarding these issues.
2021E20.5	Review of Strategic objectives contained in the Business Plan  Enhance and promote the historic and cultural heritage of Stainland and District and safeguard its unique identity as a village surrounded by Green Belt.  Noted Past, current, and proposed projects of repainting iron railings, restoring the telephone box and proposed heritage railings satisfy this objective



	<p>Use a substantial portion of annual revenue in each year of the plan period to fund and resource a programme of environmental improvements within the Parish.</p> <p>Noted the number of environment committee projects and associated budget requirements</p> <p>To employ a part-time Environmental Warden from the 2020/21 year onwards as a direct labour resource for minor improvement works within the Parish.</p> <p>Noted – Interviews have been held for the post</p> <p>To encourage and support CMBC to commit to other environmental improvements which are its responsibility in response to identified need.</p> <p>Councillors are liaising with CMBC regarding new play area equipment for Stainland and levels of maintenance in Shaw Park</p> <p>To comment upon and represent the views of the Parish on proposed area plans and individual planning applications where appropriate.</p> <p>Noted that this may have been included in error from the planning committee’s objectives or LF to check with GL</p> <p>To put in place policies and initiatives, which will help to improve Stainland and District, encourage a greater sense of involvement and pride in the community and promote sustainable and vibrant economic activity in the Parish.</p> <p>Noted members of this committee are working with residents in connection with Shaw Park and the artwork for the phone box. Cllr Bottomley will develop a volunteer policy.</p> <p>Work in partnership (or otherwise) with other statutory and voluntary bodies, businesses, and individuals, to ensure an improved standard of services and facilities to meet the needs and expectations of the Parish.</p> <p>Working with CMBC regarding purchase of the allotments and improvements in the Parks.</p> <p>Councillor Mullany suggested an additional objective around biodiversity, climate and transport. Agreed that Cllr Mullany draft a version and circulate it to members of this committee before putting to full council for approval.</p>
2021E20.6	To receive updates on live projects identified in project summary sheets



	<p><b>Board Walk Repairs Shaw Park</b>- repairs are due to start soon</p> <p><b>Pond Renovation Shaw Park</b> – still waiting for the details from the contractor</p> <p><b>Transfer of Allotments</b> Cllr Weeks reported that the solicitor engaged by the PC to deal with the transfer has contacted both CMBC and the landowners. Cllr Weeks will continue to seek updates from our solicitor.</p> <p>Cllr weeks attended a training session on allotment associations and the content has been sent to The Clerk to share with all councillors.</p> <p><b>Stainland Rockery Garden.</b> Most of the perennial weeds have been eradicated and planted will be carried out over the autumn</p> <p><b>Maintain Floral Displays</b> Cllr Fieldhouse has been able to water the displays when necessary.</p> <p><b>Stainland Telephone Box</b> This has now been painted and the glass will be refitted asap. Some concerns were raised regarding some recent vandalism of the notice board and that the new glass although toughened may be a target again. CE will make enquiries around CCTV and Cllr fieldhouse will be speaking to the resident who will be creating some art work for the kiosk about how this might be included.</p>
2021E20.7	<p>To note any additional information regarding the following proposed projects</p> <p><b>Grounds Maintenance</b> Cllr Fieldhouse forwarded details of the contractor and sites for maintenance to Cmbc at the end of July. The response received on 1.9.21 stated that these details would have to be passed to the legal department for an agreement to be drawn up and that this would not now be possible in time for cutting to start this season. Cllr fieldhouse has requested confirmation that the details have been passed to the legal team at CMBC and asked for a contact in that department.</p> <p><b>Cat Steps Footpath</b> Neither Cllr Weeks or the Clark have been able to make contact with the owner of the wall to discuss its repair. Agreed CE to gather information on new signage for the steps. Agreed Cllr Fieldhouse to get prices for clearing the vegetation and removing the bollard and seek permission from CMBC for the work.</p> <p><b>Jubilee Commemorative Orchard</b> Cllrs Mullany and Weeks met with a consultant on site to discuss proposals for the orchard area. An initial quote to provide a scheme has been provided. Cllr Mullany will seek two further quotes.</p> <p><b>Heritage Railings</b> Cllr Fieldhouse has contacted CMBC with a request to replace the damaged railings with a heritage style. The initial response from Highways stipulated that standard town centre railings should be used. A further request was submitted on 16<sup>th</sup> August seeking permission to use a more sympathetic design – no response has been received to date.</p> <p><b>New Christmas Lights</b> Agreed this is unlikely to be achieved this year due to the number of other projects and budget limitations.</p> <p><b>Memorial Park Toddler Play Area</b> Cllrs Weeks and Fieldhouse met with CMBC’s Playgrounds Officer and two play equipment providers. Initial schemes drawn up by each supplier will provide a starting point to understanding types of equipment available within various budgets.</p>



	<p>A further meeting has been arranged with CMBC's officer to discuss these initial schemes.</p> <p><b>Improved Bus Stop Opposite West View</b> Agreed previously The Clerk will be requesting more information from the bus company regarding how many passengers use the bus from this stop and a land registry search to identify the owner of the land.</p> <p><b>Stainland Park Nature Area</b> Cllr Mullany has contacted CMBC with a request for a map of the area.</p> <p><b>Winter gritting</b> CMBC have supplied a list grit bin sites for Holywell Green and Stainland. Information is still outstanding for other areas in the parish, this has been re requested by Cllr Fieldhouse. Agreed CF will seek prices for purchasing grit bins and prices from contractors to install, remove and store them.</p>
2021E20.8	<p>Consider adopting a volunteer policy Agreed Cllr Bottomley will research policies.</p>
2021E20.9	<p>To Identify any items requiring approval by full council Agreed to seek approval for a budget for the initial stage of the Cat Steps project – removal of bollard and clearance of vegetation asap so that work can commence this winter.</p>
2021E20.10	<p>To identify any items of interest for the Communications Committee Newsletter Agreed to provide an item when appropriate.</p>
2021E20.11	<p>To receive correspondence No correspondence was received.</p>
2021E20.12	<p>To agree agenda items for the next meeting  To be confirmed</p>
2021E20.13	<p>Date of Next Meeting  Tuesday 5<sup>th</sup> October</p>