



Stainland and District Parish Council 17th Environmental Committee Draft Minutes

Draft Minutes of the 17th Environmental Committee Meeting of the Stainland and District Parish Council held on **Tuesday 15th June 2021 at 7:00pm** for the purpose of transacting the following business.

Present at the meeting Cllrs Fieldhouse, Weeks, Mullany, Liddell, Bottomley, co-opted member C Eastwood

Laura White-Scott
Clerk/Responsible Finance Officer

	Item
2021E17.1	Resolved that Cllr Fieldhouse was nominated as Chair, Cllr Weeks Nominated as Vice Chair.
2021E17.2	To note the apologies and accept the reasons for absence or lateness. <i>The Clerk should be informed of any reasons for lateness/ absence.</i> No apologies were received
2021E17.3	Resolved to accept the minutes of the Meeting held on 4 th March 2021 (16th Environmental Meeting).
2021E17.4	To receive Parish Councillors' declarations of interest. None received
2021E16.5	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning the Environment within the Parish. No issues were raised
2021E17.6	Cllr Liddell gave overview of Terms of reference & proposed method of delegation. It was resolved that all items over £2000 need full council approval even if within budget. All decisions to be reported back to council. Resolved that the Clerk can authorise items up to £250.
2021E17.7	Resolved to fix the frequency and dates of meetings for the 2021/22 year as follows:



	<p>Tuesday 6th July 2021</p> <p>Tuesday 3rd August 2021</p> <p>Tuesday 7th September 2021</p> <p>Tuesday 5th October 2021</p> <p>Tuesday 2nd November 2021</p> <p>Tuesday 7th December 2021</p>
2021E17.8	<p>To receive an update from projects within the Parish.</p> <p>Land behind railings in Hollywell Green- Cllr Fieldhouse & Cllr Weeks collected rubbish, this has now been removed by CMBC and the plants are now in place.</p> <p>Cllr Weeks suggested that we can circulate dates that we plan to work on the community to involve residents. Resolved that Cllr Fieldhouse will look at risk assessments for each area.</p> <p>Native hedges are now complete, Picnic bench at Sowood park is complete.</p> <p>Resolved to make a recommendation to full council that a local window cleaner to water a budget be created for watering containerised plants during prolonged periods of dry weather on a needs basis. Estimated at £70 per visit for all 13 planters week (Approx £500 estimated budget requirement)</p> <p><u>Future projects</u></p> <p>Resolved that Cllr Fieldhouse will look for sponsorship with local companies for our ongoing projects.</p> <p>Toddler play area at Stainland Park due to the age needs replacing. CMBC will only repaint the equipment and upgrade the safety surface . Cllr Fieldhouse is in discussions with CMBC about the possibility of a large project to replace and update the play equipment. In the interim Cmbc can make repairs to the existing surface to maintain safety. Cmbc officer to set up initial meeting with suppliers</p> <p>Shaw Park Bridge – we now have a contractor ready to start.</p> <p>Pond Cleaning- Quotes received were between £4,000 & £15,000. Pond survey results imminent</p> <p>Allotment transfer- Cllr Weeks is to contact Ian Hughes for an update.</p> <p>Cllr Weeks proposed that the triangle in the allotment would be made into a community orchard. Cllr Weeks plans to contact the current landowners.</p>



	<p>Cat Steps – Cllr Weeks updated that he is going to contact the landowner to address the issue of the wall that has fallen down. and the possibility of creating a planting wall.</p> <p>Wild Flowers- Potential for Shaw Park</p> <p>New battery operated lights are needed for the tree in The Square</p> <p>New (reconditioned) column mounted lights in Stainland to replace very old lights supplied by Cmbc . (all other areas of the Parish had new lights purchased by the PC last year) Approx cost of £1500 which would then be installed & stored by CMBC.</p> <p>Grounds Maintenance- Cllr Fieldhouse & Cllr Weeks to collate a list of work to be done on an ongoing basis. areas to be included as part of a trial period using contractors to top up service supplied by CMBC</p> <p>Phone Box- Requires panels, paint & labour costing approximately £1200. £500</p> <p>Railings at Hollywell green were recently hit by a car and need replacing. Cllr Fieldhouse is looking at the possibility of some heritage style railings and will contact Cmbc to discuss options.</p> <p>Cllr Mullany discussed the possibility of a wildlife area in Stainland park and will compile a 3-5 year plan for this.</p> <p>Cat Steps- Leaf removal needs to take place in October.</p> <p>Safer Bus Landing Area- There is potential to create a small area opposite West View Cllr Fieldhouse/ Cllr to make enquiries with relevant parties.</p> <p>Resolved that Project summaries template was given out and needs to be completed and returned to the Parish Clerk. This is to be used to build a holistic picture of the plans and budget.</p>
2021E17.9	Covered within 2021E17.8
2021E17.8	Resolved to note only one correspondence from a local resident regarding Oak Terrace which has now been dealt with by Cllr Fieldhouse.
2021E17.8	It was resolved that agenda items for the next meeting are to be sent to the Clerk
2021E17.8	Resolved that the date of next meeting is 6 th July 2021.

Meeting finished 20.24