

Stainland & District Parish Council

2021/2022 Planned Budget (Budget for F/Y 2021/22 was Agreed by Policy & Finance Cttee on the 01/04/21)

	2018/2019 Actual	2019/2020 Actual	2020/2021 (AS AT 31/03/21) Actual To Date	2020/2021 Year End Forecast	2021/2022 Draft Budget	2021/2022 Budget Notes	
INCOME							
Underspend from previous years		-23,614.34	-46,889.66	-46,889.66	-61,439.91	The total amount may increase with the result of new properties but in view of the fact that expenditure has been significantly below plan in several categories during in the past years it is unlikely that we will want to increase our precept rate.	
Precept	-42,550.00	-43,039.00	-43,621.00	-43,621.00	-43,621.00		
Grants - YCLA	-70.67	0.00		0.00	0.00		Assume zero
Donations	-100.00	-10.00	-2.00	0.00	0.00		Assume zero
VAT refund	0.00	-633.94	-1,410.99	-2,000.00	-2,582.87		Assume increase based on planned additional expenditure levels in 2021/2022
Community Association Donation		-855.30					There will be income from Drury Lane Allotments . (24Allotments £50 = £1200 Based on CMBC charges) + Water charge of (24 x £17) less Water Charge Expenditure
	-42,720.67	-68,152.58	-91,923.65	-92,510.66	-107,643.78		
REVENUE EXPENDITURE							
Employee Costs	5,390.00	7,523.00	9,791.89	11,000.00	13,500.00	Includes HRMC but reserve contingency excluded. Calculation based on 15 standard hours per week	
Administration	762.00	339.19	1,136.44	1,000.00	600.00		
Premises costs	57.00	0.00	63.00	0.00	500.00	Costs for postage, telephone calls, stationery Signage. Contingency to operate from other locations if library unavailable.	
Insurance	330.00	330.00	527.02	330.00	450.00	Assume inflation and increases in public liability insurance for events, third party liability.	
Audit - Internal & external	0.00	490.00	475.00	550.00	600.00	Assume inflation and miscellaneous increases to provide further assistance from auditors.	
Subscriptions	127.00	906.00	1,228.80	1,000.00	1,000.00	Various local authority associations; assume no change	
Training	293.00	228.00	371.30	500.00	1,000.00	Low take-up to date; Training for Clerk/Warden	
Public Communications	1,687.00	763.19	867.25	2,500.00	2,000.00	Costs for 8 Go Local articles. Website maintenance costs and license for email system.	
Events & Communications					2,000.00	Coming out of Covid - Events!	
Environmental Projects	9,378.00	8,463.67	14,042.13	16,000.00	25,200.00	Awaiting identification and approval on current projects list. Forecast actual includes costs for: - £15,000 toddler Play area (Year 2) and/or Shaw Park Bridge/Pond (Year 3) - Purchase of Allotments Dury Lane (£5500 + Solistors costs) = £8000 - £400 for Christmas decorations and £555 for Plants and Compost for the Tubs - £1200 Play Equipment Jagger Green	
Section 137 / grants	1,063.00	1,000.00	0.00	5,000.00	5,000.00	Assume similar fund size ???	
Election expenses	0.00	1,208.79	0.00	0.00	3,000.00	Election May 2021	
Petty Cash	19.33	11.08	13.33				
	19,106.33	21,262.92	28,516.16	37,880.00	54,850.00		
Environmental Warden	0.00		896.65	1,000.00	3,000.00	Including yearly NALC pay rise TAX/NI	
Tools & Consumables			1,070.93	1,375.00	1,000.00		
	0.00		1,967.58	2,375.00	4,000.00		
CONTINGENCIES							
Transfer of Premises to Parish Council	0.00	0.00		0.00	10,000.00	Library Costs (Increased from £5000 TO £10000 AT General Mtg Jan 2021 MIN (21.29.08) Covers 3 Wards Covers 3 months operation (estimate for clerk, premises and emergency running costs)	
Election Expenses					10,000.00		
Operating Costs Reserve					22,200.00		
	0.00	0.00		0.00	42,200.00		
TOTAL EXPENDITURE	19,106.33	21,262.92	30,483.74	40,255.00	58,850.00		
TOTAL SURPLUS	-23,614.34	-46,889.66	-61,439.91	-52,255.66	-6,593.78		