



Stainland and District Parish Council 7th Policy & Finance Committee Minutes

26th November 2020

Councillors Present (by remote viewing) Councillor James Chaired the meeting in attendance were Councillor Fieldhouse and Councillor Weeks.

In attendance Stainland District Parish Clerk

Janette Pashley

	Item
2020PF7.1	<p>Resolved to agree to vote in a new Chairman and Vice-Chair of the Policy & Finance Committee until May 2021.</p> <p>Councillor James was voted in Chairmen and Vice-Chair Councillor Weeks.</p> <p>All present in favour</p>
2020PF7.2	<p>Resolved to note there was no Public Participation.</p>
2020PF7.3	<p>Resolved to note Councillor Bellenger sent his apologies due to attending CMBC meeting.</p>
2020PF7.4	<p>Resolved to accept the minutes of the Meeting held on the 28th July 2020.</p> <p>All present in favour.</p>
2020PF7.5	<p>Resolved to note there was no Parish Councillors' declarations of interest.</p>
2020PF7.6	<p>Resolved to note the income & expenditure and budget from 1st April 2020 to October 2020.</p> <ul style="list-style-type: none">• Budget/Plan Spend to date (incl current month)• Actual Spend to date (incl income/expenditure this month)• Annual Budget figures (incl previous years underspends)• Annual to date variance amount



2020PF7.7	<p>Resolved to accept the Draft Budget for Financial Year 2021/22 a number of minor changes where requested.</p> <ul style="list-style-type: none">• Noted there was no budget for the Events & Communications Committee It was suggested a budget of £2000 be added.• Contingencies heading be changed and split up dependant on what is happening to the Library. Cllr Fieldhouse had obtained CMBC costing on running the Library based on 2014/15 figures. The Clerk agreed to contact Andrew Pitts at CMBC for more details• Cllr Fieldhouse commented on the Environmental Budget not including the Shaw Park Pond and Bridge Project. However, it was pointed out the Parish Council are awaiting the survey for the bridge and a survey for the pond has yet to be agreed at the General Meeting. At this stage such costs are unknown and the work could be carried out the following year.• Cllr Weeks asked if we should take on the Drury Lane Allotments Their will need to be provision added to the budget for receipt of income from allotment rents. Cllr Weeks agreed to provide an income and expenditure statement.
2020PF7.8	<p>Resolved to agree to maintain the same 2021/22 Parish Council precept rate as in 2020/21. All present in favour.</p>
2020PF7.9	<p>Resolved to agree in appointing a new Internal Auditor based at Hebden Bridge to carry out the Audit of the Parish Council Finances for Financial Year 2020/21. All present in favour.</p>
2020PF7.10	<p>Resolved to agree agenda items for the next meeting</p> <ul style="list-style-type: none">• Agree to the final Budget and precept for Financial Year 2021/22.
2020PF7.11	<p>Resolved to agree the next meeting date is 12th January 2021 All present in favour</p>

Meeting Finished 20.15 hours