



Stainland and District Parish Council 2nd Annual Meeting Agenda

10th May 2019

To all members of the Stainland and District Parish Council :- You are hereby summoned to attend the 2nd Annual meeting of Stainland and District Parish Council to be held in Stainland Library on Thursday 16th May 2019 at 7.00pm for the purpose of transacting the following business.

J Goldthorpe, Clerk

	Item
19.2.1	To elect the Chairman of the Parish Council for 2019/20
19.2.2	To receive the Chairman's declaration of Acceptance of Office or, if not received, to decide when it shall be received.
19.2.3	To receive Acceptance of Undertaking to uphold the Code of Conduct from elected members following the 2nd May 2019 elections
19.2.4	To elect the Vice Chairman of the Parish Council for 2019/20
19.2.5	To <ul style="list-style-type: none">a) accept the minutes of the 13th Ordinary meeting of Stainland and District Parish Council held on Thursday 18th April 2019b) for the Chair to sign & date the previous minutes
19.2.6	To receive Parish Councillors' declarations of interest
19.2.7	Public Participation Session
19.2.8	To receive the outgoing Chair's statement.
19.2.9	To appoint Representatives to Committee's and Outside Bodies: <ul style="list-style-type: none">(i) To appoint Representatives to Yorkshire Local Councils Association(ii) To appoint a Representative to the Town and Parish Council Liaison Group
19.2.10	To appoint Members for the Stainland and District Parish Council Committees: <ul style="list-style-type: none">(i) Staffing(ii) Planning(iii) Environment(iv) Communications(v) Finance
19.2.11	To appoint 3 members to authorise online banking transactions
19.2.12	To review and adopt the Council's Standing Orders and Financial Regulations for 2019/20
19.2.13	To review the inventory of assets
19.2.14	To confirm the arrangements for insurance cover in respect of all insured risks
19.2.15	To review the Council's and / or employee membership of other bodies.
19.2.16	To review & adopt the Council's procedure for handling requests under the Freedom of Information Action 2000 and Data Protection Act 1998 (as amended)

19.2.17	To review & adopt the Council's policy for dealing with the press / media
19.2.18	To review the dates, times and place of ordinary meetings of the Full Council for the year ahead.
19.2.19	To agree accounts for payment <ul style="list-style-type: none"> • Clerk's salary • Go Local Invoice
19.2.20	To review and agree the quotes to purchase a lockable cupboard for the office
19.2.21	To review the contents of the Go Local article & to decide which edition it will go in.
19.2.22	To receive urgent correspondence.