



## Stainland and District Parish Council 8th Policy & Finance Committee **DRAFT** Minutes

12<sup>th</sup> January 2021

Councillors Present (by remote viewing) Councillor James Chaired the meeting in attendance were Councillor Fieldhouse and Councillor Bellenger.

In attendance Stainland District Parish Clerk

*Janette Pashley*

	Item
2021PF8.1	<b>Resolved to note</b> and accept Cllr Weeks apologies.
2021PF8.2	<b>Resolved to</b> accept the minutes of the Meeting held on the 26 <sup>th</sup> November 2020.  <b>All present in favour.</b>
2021PF8.3	<b>Resolved to note</b> there was no Public Participation.
2021PF8.4	<b>Resolved to</b> note there was no Parish Councillors' declarations of interest.
2021PF8.5	<b>Resolved to</b> note the income & expenditure and budget from 1 <sup>st</sup> April 2020 to December 2020. <ul style="list-style-type: none"><li>• Budget/Plan Spend to date (incl current month)</li><li>• Actual Spend to date (incl income/expenditure this month)</li><li>• Annual Budget figures (incl previous years underspends)</li><li>• Annual to date variance amount</li></ul>
2021PF8.6	<b>Resolved to accept</b> the Budget for Financial Year 2021/22 and final agreement at the next General meeting.  It was noted the PC will have Elections Fees to pay for one of the empty seats on the PC when the Elections date has been declared.  <b>All present in favour</b>
2021PF8.7	<b>Resolved to agree</b> to request the same 2021/22 Parish Council precept rate as in 2020/21 subject to final approval at the next General meeting.  <b>All present in favour.</b>  It was agreed the Clerk would ask CMBC for the 2021/22 percentage increase in Parish precept figures based on Band D equivalent Council Tax Bills and circulate to all Parish Councillors.



2021PF8.8	<p><b>Resolved to agree</b> to the amendments to the three-year Business Plan suggested by Cllr James and Cllr Bellenger and present to the next General meeting.</p> <p>All present in favour.</p>
2021PF8.9	<p><b>Resolved to agree</b> the amended Contract of Employment of the Clerk.</p> <p>All present in favour.</p>
2021PF8.10	<p><b>Resolved to agree agenda</b> items for the next meeting</p> <ul style="list-style-type: none"><li>• Review the 2021/22 Budget dependant on the outcome of the potential asset transfer of the Library.</li></ul>
2021PF8.11	<p><b>Resolved to agree the next meeting date</b> is 1<sup>st</sup> April 2021</p> <p>All present in favour</p>

**Meeting Finished 20.26 hours**