



Stainland and District Parish Council

Annual Meeting Agenda

To all members of the Stainland and District Parish Council :- You are hereby summoned to attend the **Annual Meeting** of Stainland and District Parish Council to be held in Stainland Library on **Thursday 17th May 2018** for the purpose of transacting the following business

	Item
18.3,1	Apologies and Reasons for Absence and Lateness (a) To receive apologies and approve any reasons for absence presented to the Council
18.3,2	To receive Parish Councillors' declarations of interest
18.3,3	a)To Elect /ratify the election of Chair b) To receive the Chair's declaration of Acceptance of Office or, if not received, to decide when it shall be received
18.2,4	Adoption of a Code of Conduct a)To agree and adopt a code of conduct for the Council
18.3,5	Adoption of Standing Orders a)To agree and adopt standing orders for the Council
18.3,6	To agree the creation, Chair, Vice - Chair and membership and consider arrangements for acquiring terms of reference for the following Committees of the Council a)Staffing, b)Financial, c)Planning d)Environment
18.3,7	Financial Regulations a)To agree to the process for the adoption of a Financial Code of Conduct/Financial Regulations for the Council
18.3,8	Date and Venue of Next Meeting The Annual Assembly of the Parish will be held on Thursday 24th May 7.30pm at Stainland Library.